

Appendix C

Community Garden Volunteer Coordinator Grant Terms of Reference

Purpose:

The purpose of this grant is to hire a programmer that will be responsible for coordinating volunteer activities in community gardens with food production as a primary focus.

Amount:

The total funding available is \$6000/neighbourhood that has existing community gardens.

Eligibility:

The neighbourhoods that have existing gardens and therefore are eligible to apply include:

- Vic West
- Fairfield-Gonzales
- Fernwood
- Burnside-Gorge
- James Bay
- Hillside-Quadra

To be eligible for the funding the following criteria must be met:

- A community or neighbourhood association
- Responsible for managing a community garden which includes commons gardens, allotment gardens and community orchards
- An agreement with the City for the management of the garden or be on City lands
- Funding for an individual to coordinate volunteers
- One application per eligible neighbourhood is preferred

Ineligible expenses:

- Materials and supplies
- Equipment
- On-going operating costs (eg. water)

Application and Award:

The deadline for application is September of the year prior. Payment of the grant will be issued in March to align with the growing season.

Reporting:

A final report will be required and at a minimum will outline:

- The number of volunteer activities
- Total number of volunteers
- A description of the projects and outcomes achieved