

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, OCTOBER 26, 2017, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps (Chair), Councillors Alto, Coleman, Isitt, Lucas, Thornton-Joe, and Young

Attendance via

Conference Phone: Councillors Loveday and Madoff

Staff Present:

J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; F. Work – Director of Engineering & Public Works; B. Eisenhauer – Head of Engagement; T. Zworski – City Solicitor; A. Johnston – Senior Planner, Development Services; M. Betanzo – Senior Planner, Development Services; M. Angrove – Planner, Development Services; J. Karakas – Senior Urban Planner, Community Planning; C. Mycroft – Manager of Executive Operations; A.K. Ferguson – Recording Secretary

Guests:

Dr. M. Kristmanson - Chief Executive Officer, National Capital Commission; Dr. B. Dushenko – Adjunct Professor, Royal Roads University; Dr. H. Layton – Program Lead, Royal Roads University; A. Argyle – Student, Royal Roads University; B. Long – Student, Royal Roads University

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Agenda of the October 26, 2017, Committee of the Whole meeting be approved.

CARRIED UNANIMOUSLY 17/COTW

3. Presentation

3.1 National Capital Cities Commission

Committee received a presentation from Dr. Kristmanson from the National Capital Commission. He provided information regarding the 50 year plan for Canada's Capital and how Canadians are assisting in the development of the plan.

3.2 CityStudio Presentation 'Graduate Certificate in Community Sustainable Development'

Committee received a presentation from Mr. Dushenko providing an overview of the Graduate Certificate, three executive summaries as well as three brief videos summarizing different areas of the program, 'Youth Engagement Framework', 'Launching Social Procurement', and 'Rethink of Centennial Square' were presented to Committee.

Committee discussed:

- More elaboration on the terms 'Circle the Square' and 'Rethink of Centennial Square'

Councillor Isitt withdrew from the meeting at 9:36 am

Committee discussed:

- Differences in the scale and population size of Victoria versus other cities.
- Possibility of relocating City Studio to Centennial Square.

Councillor Isitt returned to the meeting at 9:39 am

3.3 Sponsorship of 2019 International Ice Hockey Federation (IIHF) World Junior Hockey Championship

Committee received a report dated October 8, 2017, from the Director of Parks, Recreation and Facilities providing information and recommendations regarding a request for financial support from the City as it has been selected to co-host the 2019 IIHF World Junior Hockey Championship with Vancouver between December 26, 2018 and January 5, 2019.

Committee discussed:

- Possibility of contributing community ice time at the Save of Food Memorial Arena to lessen the City's monetary contribution.

Motion: It was moved by Councillor Isitt, that the motion be postponed until the receipt of information at tonight's Council meeting.

Failed due to no seconder 17/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Coleman, that Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus.

Committee discussed:

- How the event will benefit the community.
- The possibility of forwarding this matter to the CRD for their support of the event.

Amendment: It was moved by Mayor Helps, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus **and direct Hockey Canada to seek funding from the CRD.**

Amendment to the amendment:

It was moved by Mayor Helps, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

That Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus **and direct ~~Hockey Canada~~ the organizing committee to seek funding from the CRD.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment to the amendment:

It was moved by Councillor Isitt, seconded by Mayor Helps, that the amendment be amended as follows:

That Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus and direct ~~Hockey Canada~~ **the organizing committee** to seek funding from the CRD **for a total local government contribution of up to \$70,000.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment to the amendment:

It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

That Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus and direct ~~Hockey Canada~~ **the organizing committee** to seek funding from the CRD **and other municipalities for a total local government contribution of up to \$70,000.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council approve up to \$70,000 in financial support associated with co-hosting the 2019 IIHF World Junior Championship with funding from 2017 surplus and direct the organizing committee to seek funding from the CRD and other municipalities for a total local government contribution of up to \$70,000.

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Loveday, Madoff, Lucas, Thornton-Joe, and Young

Against: Councillor Isitt

4. LAND USE MATTERS

4.1 Update on Rezoning Application No. 000525 and Development Permit with Variances No. 00035 for 1201 Fort Street and 1050 Pentrelew Place, and associated Official Community Plan Amendment (Rockland)

Committee received a report dated October 18, 2017, from the Director of Sustainable Planning and Community Development with information and recommendations regarding the amended proposal for the Rezoning and Development Permit with Variances applications for 1201 Fort Street and 1050 Pentrelew Place, as well as the associated Official Community Plan Amendment, to allow a new site specific zone to allow for increased density and allow for construction of two multi-unit residential buildings and ten townhouses.

Committee discussed:

- How the Housing Reserve Fund contribution amount was decided upon.
- The potential for a burial site to exist on the grounds where the church once was located.
- How staff arrived at the numbers contained within the table of the report.
- The explanation of the term 'semi-public green space'.
- What could be built on the site, should the application not proceed.
- Properties in the area that are similar to what is proposed.
- Whether landscaping is mandated for the property.
- Potential for public seating in the northeast portion of the property.
- Potential for the continuation of the Pemberton trail through the south side of the property.
- Reasoning for the application not complying with the requirement for number of parking stalls.

Rezoning Application No.00525 and associated Official Community Plan Amendment

Motion:

It was moved by Councillor Lucas, seconded by Councillor Coleman, That Council instruct staff to prepare the necessary Official Community Plan Amendment Bylaw in accordance with Section 475 of the *Local Government Act* and the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00525 for 1201 Fort Street and 1050 Pentrelew Place, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set once the following conditions are met:

1. Preparation of the following documents, executed by the applicant, to the satisfaction of City Staff:
 - a. Housing Agreement to ensure that a future strata corporation could not pass bylaws that would prohibit or restrict the rental of units to non-owners
 - b. Housing Agreement to ensure that ten percent of the approved unit count, being no less than ten units, be provided as affordable rental units on another site within the City of Victoria

- c. Statutory Right-of-Way of 1.86m along the Pentrelew Place frontage
 - d. Statutory Right-of-Way of 2.4m for the provision of a public pathway connecting Fort Street to Pentrelew Place
 - e. Statutory Right-of-Way of 2.4m for the provision of a future public pathway along the west side of the property
 - f. Section 219 Covenant for public realm improvements to Fort Street and Pentrelew Place
 - g. Section 219 Covenant for construction and maintenance of the public pathways.
2. Provision of a tree protection plan for the Bylaw protected trees that identifies the location of the tree roots, the location of proposed construction and site services in relation to the root system, and the driveway construction methodology, to the satisfaction of City staff.
 3. That Council determine, pursuant to section 475(1) of the *Local Government Act*, that the affected persons, organizations and authorities are those property owners and occupiers within a 200m radius of the subject properties; that the appropriate consultation measures would include a mailed notice of the proposed Official Community Plan Amendment to the affected persons; posting of a notice on the City's website inviting affected persons, organizations and authorities to ask questions of staff and provide written or verbal comments to Council for their consideration.
 4. That Council, having provided the opportunity for consultation with persons, organizations and authorities it considers will be affected, specifically, the property owners and occupiers within a 200m radius of the subject properties have been consulted at a Community Association Land Use Committee (CALUC) Community Meeting, consider whether the opportunity for consultation should be early and ongoing, and determine that no further consultation is required, pursuant to Section 475(1) of the *Local Government Act*.
 5. That Council, specifically consider whether consultation is required under Section 475(2)(b) of the *Local Government Act*, and determine that no referrals are necessary with the Capital Regional District Board, Councils of Oak Bay, Esquimalt and Saanich, the Songhees and Esquimalt First Nations, the School District Board and the provincial and federal governments and their agencies due to the nature of the proposed amendment.
 6. That Council give first reading to the Official Community Plan Amendment Bylaw.
 7. That Council consider the Official Community Plan Amendment Bylaw in conjunction with the City of Victoria 2012-2016 Financial Plan, the Capital Regional District Liquid Waste Management Plan and the Capital Regional District Solid Waste Management Plan pursuant to Section 477(3)(a) of the *Local Government Act*, and deem those Plans to be consistent with the proposed Official Community Plan Amendment Bylaw.
 8. That Council give second reading to the Official Community Plan Amendment Bylaw.
 9. That Council refer the Official Community Plan Amendment Bylaw for consideration at a Public Hearing.

Development Permit with Variances Application No. 00035

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00525, if it is approved, consider the following motion:

“That Council authorize the issuance of Development Permit with Variances Application No. 00035 for 1201 Fort Street and 1050 Pentrelew Place, in accordance with:

1. Plans date stamped September 8, 2017.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
 - a. increase the maximum height for Building A from 12.00m to 21.42m
 - b. increase the maximum height for Building B from 12.00m to 15.11m
 - c. increase the maximum site coverage from 40% to 57.20%
 - d. reduce the Fort Street setback for Building A from 10.50m to 6.00m (to the building)
 - e. reduce the south setback for Building B from 9.00m to 4.67m
 - f. reduce the west setback for Building A from 10.7m to 4.00m (to the parkade structure)
 - g. reduce the west setback for Building B from 7.56m to 0.60m (to ground floor parking area and patio screen)
 - h. reduce the Pentrelew Place setback for Buildings C,D and E from 5.37m to 2.00m (to buildings) and 1.91m (to stairs)
 - i. reduce the required parking from 132 parking stalls to 121 parking stalls
 - j. reduce the required visitor parking from 12 stalls to 9 stalls.
3. Refinement of balcony materials on Buildings A and B to the satisfaction of the Director of Sustainable Planning and Community Development.
4. The Development Permit lapsing two years from the date of this resolution.

Committee discussed:

- Concerns with the massing on the Pentrelew Place frontage.
- Concerns with the roof decks on the townhouses remaining.

Motion to Refer:

It was moved by Councillor Isitt, seconded by Councillor Young, that the application be referred to staff to work with the applicant to address the following issues, and report to Committee of the Whole:

1. Revise the density, massing, height and setbacks of the building to south, to provide a more sensitive transition to the ground-oriented adjacent and nearby properties and mitigate concerns relating to overlook;
2. Revise the massing, height and visual appearance of the townhouses, and remove the rooftop decks, to provide a more sensitive transition to the Pentrelew Place frontage and nearby properties;

3. Revise the design and visual appearance of the driveway access on Pentrelew Place;
4. Consider fixtures for public use and enjoyment in the landscape plan for the greenspace bounded by the proposed pathway, Fort Street and the property to the east.

Committee discussed:

- Concerns with the referral motion not giving Committee any new information on the application.

Amendment: It was moved by Councillor Madoff, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That the application be referred to staff to work with the applicant to address the following issues, and report to Committee of the Whole:

1. Revise the density, massing, height and setbacks of the building to south, to provide a more sensitive transition to the ground-oriented adjacent and nearby properties and mitigate concerns relating to overlook;
2. Revise the massing, height and visual appearance of the townhouses, and remove the rooftop decks, to provide a more sensitive transition to the Pentrelew Place frontage and nearby properties;
3. Revise the design and visual appearance of the driveway access on Pentrelew Place;
4. Consider fixtures for public use and enjoyment in the landscape plan for the greenspace bounded by the proposed pathway, Fort Street and the property to the east.
5. **Demonstrate how the application is consistent with the objectives of Development Permit area 7b that encourage building that enhances the heritage character of the Fort Street corridor.**

Committee discussed:

- How the application does or does not conform to the heritage aspects of the neighbourhood.

On the amendment:
CARRIED 17/COTW

For: Councillors Coleman, Isitt, Loveday, Madoff, Thornton-Joe, and Young
Opposed: Mayor Helps, Councillors Alto, and Lucas

Amendment: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas, that the motion be amended as follows:

That the application be referred to staff to work with the applicant to address the following issues, and report to Committee of the Whole:

1. Revise the density, massing, height and setbacks of the building to south, to provide a more sensitive transition to the ground-oriented adjacent and nearby properties and mitigate concerns relating to overlook;
2. Revise the massing, height and visual appearance of the townhouses, and remove the rooftop decks, to provide a more sensitive transition to the Pentrelew Place frontage and nearby properties;

3. Revise the design and visual appearance of the driveway access on Pentrelew Place;
4. Consider fixtures for public use and enjoyment in the landscape plan for the greenspace bounded by the proposed pathway, Fort Street and the property to the east **subject to CPTED principles**;
5. Demonstrate how the application is consistent with the objectives of Development Permit area 7b that encourage building that enhances the heritage character of the Fort Street corridor.

On the amendment:
CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Lucas, Thornton-Joe, and Young
Opposed: Councillors Isitt and Madoff

Amendment: It was moved by Councillor Isitt, seconded by Councillor Young, that the motion be amended as follows:
That the application be referred to staff to work with the applicant to address the following issues, and report to Committee of the Whole:

1. Revise the density, massing, height and setbacks of the building to south, to provide a more sensitive transition to the ground-oriented adjacent and nearby properties and mitigate concerns relating to overlook;
2. Revise the massing, height and visual appearance of the townhouses, and remove the rooftop decks, to provide a more sensitive transition to the Pentrelew Place frontage and nearby properties;
3. Revise the design and visual appearance of the driveway access on Pentrelew Place;
4. Consider fixtures for public use and enjoyment in the landscape plan for the greenspace bounded by the proposed pathway, Fort Street and the property to the east subject to CPTED principles;
5. Demonstrate how the application is consistent with the objectives of Development Permit area 7b that encourage building that enhances the heritage character of the Fort Street corridor;
6. **Consider a provision of a statutory right-of-way at the southern and south-western boundary of the property to provide for a future pathway connection toward the west.**

Committee discussed:

- Concerns with the amendment requiring too much from the applicant.

On the amendment:
DEFEATED 17/COTW

For: Councillor Isitt, and Young
Opposed: Mayor Help, Alto, Coleman, Loveday, Lucas, Madoff, and Thornton-Joe

Motion to refer as amended:

That the application be referred to staff to work with the applicant to address the following issues, and report to Committee of the Whole:

1. Revise the density, massing, height and setbacks of the building to south, to provide a more sensitive transition to the ground-oriented adjacent and nearby properties and mitigate concerns relating to overlook;
2. Revise the massing, height and visual appearance of the townhouses, and remove the rooftop decks, to provide a more sensitive transition to the Pentrelew Place frontage and nearby properties;
3. Revise the design and visual appearance of the driveway access on Pentrelew Place;
4. Consider fixtures for public use and enjoyment in the landscape plan for the greenspace bounded by the proposed pathway, Fort Street and the property to the east subject to CPTED principles;
5. Demonstrate how the application is consistent with the objectives of Development Permit area 7b that encourage building that enhances the heritage character of the Fort Street corridor.

CARRIED UNANIMOUSLY 17/COTW

Committee recessed at 11:51 am and reconvened at 11:57 am

Councillor Alto was not present when the meeting reconvened.

4.2 Rezoning Application No. 00519 for 71 and 75 Montreal Street (James Bay)

Councillor Alto returned to the meeting at 11:58 am

Committee received a report dated October 16, 2017, from the Director of Sustainable Planning and Community Development providing information and recommendations regarding the proposal to rezone the property located at 71 and 75 Montreal Street to a site specific zone to permit increased density and construction of 12 residential units.

Councillor Loveday withdrew from the meeting via electronic participation at 12:07 pm

Committee discussed:

- Ways to ensure that short-term vacation rentals will not be permitted.

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendments that would authorize the proposed development outlined in Rezoning Application No. 00519 for 71 and 75 Montreal Street, that first and second reading of the Zoning Regulation Bylaw Amendments be considered by Council, and a Public Hearing date be set by staff once the following conditions are met:

1. Preparation and execution by the applicant of a Housing Agreement to ensure that a future strata corporation could not pass bylaws that would prohibit or restrict the rental of units to non-owners to the satisfaction of City Staff.
2. Preparation and execution by the applicant of a section 219 covenant for sewerage attenuation to mitigate the impact of increased density, as required, to the satisfaction of City Staff.

Committee discussed:

- Looking at the vision for James Bay as a whole within a local area plan.
- Concerns of the community with parking and the number of units in the proposal.

Councillor Isitt withdrew from the meeting at 12:13 pm

Committee discussed:

- The development being more supportable with the reduction of units.

For: Mayor Helps, Councillors Alto, Coleman, Lucas, Thornton-Joe, and Young
Against: Councillor Madoff

CARRIED 17/COTW

4.3 Development Permit Application No. 000495 for 71 and 75 Montreal Street (James Bay)

Committee received a report dated October 16, 2017, from the Director of Sustainable Planning and Community Development providing information and recommendations regarding the proposal to construct 12 ground-oriented residential units on the property located at 71 and 75 Montreal Street.

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

“That Council authorize the issuance of Development Permit Application No. 000495 for 71-75 Montreal Street in accordance with:

1. Plans dated stamped August 16, 2017
2. Development meeting all *Zoning Regulation Bylaw* requirements.
3. The Development Permit lapsing two years from the date of this resolution.”

For: Mayor Helps, Councillors Alto, Coleman, Lucas, Thornton-Joe, and Young
Against: Councillors Madoff

CARRIED 17/COTW

4.4 Rezoning Application No. 00540 for 608 Esquimalt Road (Victoria West)

Committee received a report dated October 12, 2017, from the Director of Sustainable Planning and Community Development providing information and recommendations regarding the proposal to rezone the property located at 608 Esquimalt Road to a site-specific zone in order to permit the use of a storefront cannabis retailer.

Motion: It was moved by Councillor Coleman, seconded by Councillor Alto, that Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00540 for 608 Esquimalt Road, that first and second reading of the Zoning Regulation Bylaw Amendment be considered

by Council, and a Public Hearing date be set once staff receive proof of registration at the Land Titles Survey Authority of an executed Statutory Right-of-Way (SRW) of 2.03m on Esquimalt Road.

Committee discussed:

- The proposal being supportable as it is outside the downtown core.

For: Mayor Helps, Councillor Alto, Coleman, Lucas, Thornton-Joe, and Madoff
Against: Councillors Young

CARRIED 17/COTW

4.5 Downtown Public Realm Plan Adoption

Committee received a report dated October 8, 2017, from the Director of Sustainable Planning and Community Development providing information, recommendations, and the updated draft Downtown Public Realm Plan which has been updated to include comments and feedback following the Council workshop which took place July 13, 2017.

Committee discussed:

- Concerns with the removal of the existing trees within the Government Street mall.
- The designs of bus stops around the City and whether they will be incorporated into the plan.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Council:

1. Approve the City of Victoria Downtown Public Realm Plan, 2017, to replace the City of Victoria Downtown Beautification Strategy and Kit-of-Parts, January 26, 1995.
2. Direct staff to amend the Subdivision and Development Services Bylaw to reference the Downtown Public Realm Plan to direct frontage improvements for development within the downtown.

Committee discussed:

- Whether there will be ongoing public consultation

Amendment: It was moved by Councillor Madoff, seconded by Councillor Coleman, that the motion be amended as follows:

That Council:

1. Approve the City of Victoria Downtown Public Realm Plan, 2017, to replace the City of Victoria Downtown Beautification Strategy and Kit-of-Parts, January 26, 1995.
2. Direct staff to amend the Subdivision and Development Services Bylaw to reference the Downtown Public Realm Plan to direct frontage improvements for development within the downtown.
3. **Maintain and restore all existing ceramic tile names throughout the downtown**

Amendment to the amendment:

It was moved by Councillor Alto, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:

That Council:

1. Approve the City of Victoria Downtown Public Realm Plan, 2017, to replace the City of Victoria Downtown Beautification Strategy and Kit-of-Parts, January 26, 1995.
2. Direct staff to amend the Subdivision and Development Services Bylaw to reference the Downtown Public Realm Plan to direct frontage improvements for development within the downtown.
3. **Maintain and restore all existing ceramic tile names throughout the downtown to the greatest extent possible.**

On the amendment to the amendment:

CARRIED UNANIMOUSLY 17/COTW

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Councillor Madoff, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That Council:

1. Approve the City of Victoria Downtown Public Realm Plan, 2017, to replace the City of Victoria Downtown Beautification Strategy and Kit-of-Parts, January 26, 1995.
2. Direct staff to amend the Subdivision and Development Services Bylaw to reference the Downtown Public Realm Plan to direct frontage improvements for development within the downtown.
3. Maintain and restore all existing ceramic tile names throughout the downtown to the greatest extent possible.
4. **That future planning and design work to be undertaken in the comprehensive redevelopment of Douglas Street include the consideration of retaining the iconic cluster lamps that significantly contributes to the gateway of the capital city.**

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Ensuring the City can engage tourists in the plan
- Ensuring staff provide the plan to the public, so that it can be fully appreciated.

Main motion as amended:

That Council:

1. Approve the City of Victoria Downtown Public Realm Plan, 2017, to replace the City of Victoria Downtown Beautification Strategy and Kit-of-Parts, January 26, 1995.
2. Direct staff to amend the Subdivision and Development Services Bylaw to reference the Downtown Public Realm Plan to direct frontage improvements for development within the downtown.
3. Maintain and restore all existing ceramic tile names throughout the downtown to the greatest extent possible.

4. That future planning and design work to be undertaken in the comprehensive redevelopment of Douglas Street include the consideration of retaining the iconic cluster lamps that significantly contributes to the gateway of the capital city.

Main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

Committee recessed at 1:00 pm and returned at 1:30 pm

Councillors Loveday and Madoff were present via electronic participation.

5. STAFF REPORTS

5.1 Draft 2018 – 2022 Financial Plan

Committee received a report dated October 19, 2017, from the Director of Finance providing an overview of the Financial Plan which is scheduled to be presented in detail October 30, 31, and November 7, 2017.

Committee discussed:

- The potential for scheduling 3 sessions in January to discuss the public feedback.
- Outlining the revenue increases from leases that were below market and that have now been brought up to market.

Motion: It was moved by Councillor Coleman, seconded by Councillor Alto, that Council receive this report for information and further consideration on November 7, 2017.

CARRIED UNANIMOUSLY 17/COTW

Councillor Lucas withdrew from the meeting at 1:44 pm due to a pecuniary conflict of interest with the following item, as she is the general manager of a hotel.

5.2 Single-Use Checkout Bag Reduction Program – Bag Regulation Strategy

Committee received a report dated October 23, 2017, from the Director of Engineering and Public Works providing information on banning single-use plastic bags and recommendations for the implementation of the draft Bylaw – Checkout Bag Regulation and roll out strategy.

Councillor Isitt returned to the meeting at 1:46 pm

Motion: It was moved by Councillor Isitt, seconded by Councillor Alto, that Council direct staff to:

1. Engage with stakeholders on the draft Checkout Bag Regulation Bylaw and report back to Committee of the Whole on December 14, 2017 with the following information:
 - a. A summary of bylaw key points/issues from business and community stakeholders,

- b. Any recommended changes to the bylaw; and
 - c. Communication, engagement and enforcement considerations and plan, including resource implications and recommendation.
- 2. Measure and report on the performance of the bag regulation program after one year in effect, using waste audits and retailer bag sales data, wherever possible, and analyze and review the complete program with improvement recommendations;
- 3. Include the development of a Single-Use Materials Management Plan in the ongoing development of the City's Sustainable Waste Management Strategy.
- 4. Work with the Province, RecycleBC and other institutions to develop a performance specification for the preferred sustainable reusable bag in order to help business and industry choose amongst options, and also influence bag design sustainability standards.

That Council:

- 5. Request the Mayor to write letters to each of the following key stakeholders to support regional consistency and a wise, renewed focus on waste avoidance programs:
 - a. To the CRD, and Provincial governments before December 2017 requesting support for the City's approach to single-use checkout bag regulations and the overall increased investment in innovative strategies with a focus on waste-prevention, and the required stewardship programs to drastically reduce single-use materials, including plastic bags;
 - b. To major food producers before January 2018, requesting increased efforts in the development and implementation of improved use/application of recyclable, sustainable and eco-benign packaging for food and household items; and
 - c. To the CRD and neighbouring municipalities by the 7th of November 2017 requesting feedback and/or support for the City's single-use checkout bylaw principles and rules.

Committee discussed:

- Timeline for the Bylaw to come to Council for first reading

Amendment: It was moved by Councillor Isitt, seconded by Mayor Helps, that the motion be amended as follows:

That Council direct staff to:

- 1. Introduce a bylaw for first reading no later than December 2017 to regulate checkout bags.**
- 2. Engage with stakeholders on the draft Checkout Bag Regulation Bylaw and report back to Committee of the Whole on December 14, 2017 with the following information:
 - a. A summary of bylaw key points/issues from business and community stakeholders,
 - b. Any recommended changes to the bylaw; and
 - c. Communication, engagement and enforcement considerations and plan, including resource implications and recommendation.

3. Measure and report on the performance of the bag regulation program after one year in effect, using waste audits and retailer bag sales data, wherever possible, and analyze and review the complete program with improvement recommendations;
4. Include the development of a Single-Use Materials Management Plan in the ongoing development of the City's Sustainable Waste Management Strategy.
5. Work with the Province, RecycleBC and other institutions to develop a performance specification for the preferred sustainable reusable bag in order to help business and industry choose amongst options, and also influence bag design sustainability standards.

That Council:

6. Request the Mayor to write letters to each of the following key stakeholders to support regional consistency and a wise, renewed focus on waste avoidance programs:
 - a. To the CRD, and Provincial governments before December 2017 requesting support for the City's approach to single-use checkout bag regulations and the overall increased investment in innovative strategies with a focus on waste-prevention, and the required stewardship programs to drastically reduce single-use materials, including plastic bags;
 - b. To major food producers before January 2018, requesting increased efforts in the development and implementation of improved use/application of recyclable, sustainable and eco-benign packaging for food and household items; and
 - c. To the CRD and neighbouring municipalities by the 7th of November 2017 requesting feedback and/or support for the City's single-use checkout bylaw principles and rules.

Councillor Coleman withdrew from the meeting at 2:18 pm and returned at 2:19 pm

Committee discussed:

- Ensure we give stakeholders enough time for feedback on the issue.

On the amendment:
CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Madoff, and Thornton-Joe,
Opposed: Councillor Young

Amendment: It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That Council direct staff to:

1. Introduce a bylaw for first reading no later than December 2017 to regulate checkout bags.
2. Engage with stakeholders on the draft Checkout Bag Regulation Bylaw and report back to Committee of the Whole on December 14, 2017 with the following information:

- a. A summary of bylaw key points/issues from business and community stakeholders,
 - b. Any recommended changes to the bylaw; and
 - c. Communication, engagement and enforcement considerations and plan, including resource implications and recommendation.
3. Measure and report on the performance of the bag regulation program after one year in effect, using waste audits and retailer bag sales data, wherever possible, and analyze and review the complete program with improvement recommendations;
4. Include the development of a Single-Use Materials Management Plan in the ongoing development of the City's Sustainable Waste Management Strategy.
5. Work with the Province, RecycleBC and other institutions to develop a performance specification for the preferred sustainable reusable bag in order to help business and industry choose amongst options, and also influence bag design sustainability standards.

That Council:

6. Request the Mayor to write letters to each of the following key stakeholders to support regional consistency and a wise, renewed focus on waste avoidance programs:
 - a. To the CRD, and Provincial governments before December 2017 requesting support for the City's approach to single-use checkout bag regulations and the overall increased investment in innovative strategies with a focus on waste-prevention, and the required stewardship programs to drastically reduce single-use materials, including plastic bags;
 - b. To major food producers before January 2018, requesting increased efforts in the development and implementation of improved use/application of recyclable, sustainable and eco-benign packaging for food and household items; and
 - c. To the CRD and neighbouring municipalities by the ~~7th of November 2017~~ **31st of October 2017** requesting feedback and/or support for the City's single-use checkout bylaw principles and rules **and provide any comments to the City of Victoria no later than November 30, 2017.**

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Whether or not biodegradable doggie bags are still being used.

Amendment: It was moved by Councillor Isitt, seconded by Councillor Thornton-Joe, that the motion be amended as follows:

That Council direct staff to:

1. Introduce a bylaw for first reading no later than December 2017 to regulate checkout bags.
2. Engage with stakeholders on the draft Checkout Bag Regulation Bylaw and report back to Committee of the Whole on December 14, 2017 with the following information:

- a. A summary of bylaw key points/issues from business and community stakeholders,
 - b. Any recommended changes to the bylaw; and
 - c. Communication, engagement and enforcement considerations and plan, including resource implications and recommendation.
3. Measure and report on the performance of the bag regulation program after one year in effect, using waste audits and retailer bag sales data, wherever possible, and analyze and review the complete program with improvement recommendations;
4. Include the development of a Single-Use Materials Management Plan in the ongoing development of the City's Sustainable Waste Management Strategy.
5. Work with the Province, RecycleBC and other institutions to develop a performance specification for the preferred sustainable reusable bag in order to help business and industry choose amongst options, and also influence bag design sustainability standards.

That Council:

6. Request the Mayor to write letters to each of the following key stakeholders to support regional consistency and a wise, renewed focus on waste avoidance programs:
 - a. To the CRD, and Provincial governments before December 2017 requesting support for the City's approach to single-use checkout bag regulations and the overall increased investment in innovative strategies with a focus on waste-prevention, and the required stewardship programs to drastically reduce single-use materials, including plastic bags;
 - b. To major food producers before January 2018, requesting increased efforts in the development and implementation of improved use/application of recyclable, sustainable and eco-benign packaging for food and household items; and
 - c. To the CRD and neighbouring municipalities by the 31st of October 2017 requesting feedback and/or support for the City's single-use checkout bylaw principles and rules and provide any comments to the City of Victoria no later than November 30, 2017.
 - d. **Forward the draft bylaw to the Accessibility Working group as part of the engagement process**

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council direct staff to:

1. Introduce a bylaw for first reading no later than December 2017 to regulate checkout bags.
2. Engage with stakeholders on the draft Checkout Bag Regulation Bylaw and report back to Committee of the Whole on December 14, 2017 with the following information:
 - a. A summary of bylaw key points/issues from business and community stakeholders,
 - b. Any recommended changes to the bylaw; and
 - c. Communication, engagement and enforcement considerations and plan, including resource implications and recommendation.

3. Measure and report on the performance of the bag regulation program after one year in effect, using waste audits and retailer bag sales data, wherever possible, and analyze and review the complete program with improvement recommendations;
4. Include the development of a Single-Use Materials Management Plan in the ongoing development of the City's Sustainable Waste Management Strategy.
5. Work with the Province, RecycleBC and other institutions to develop a performance specification for the preferred sustainable reusable bag in order to help business and industry choose amongst options, and also influence bag design sustainability standards.

That Council:

6. Request the Mayor to write letters to each of the following key stakeholders to support regional consistency and a wise, renewed focus on waste avoidance programs:
 - a. To the CRD, and Provincial governments before December 2017 requesting support for the City's approach to single-use checkout bag regulations and the overall increased investment in innovative strategies with a focus on waste-prevention, and the required stewardship programs to drastically reduce single-use materials, including plastic bags;
 - b. To major food producers before January 2018, requesting increased efforts in the development and implementation of improved use/application of recyclable, sustainable and eco-benign packaging for food and household items; and
 - c. To the CRD and neighbouring municipalities by the 31st of October 2017 requesting feedback and/or support for the City's single-use checkout bylaw principles and rules and provide any comments to the City of Victoria no later than November 30, 2017.
 - d. Forward the draft bylaw to the Accessibility Working group as part of the engagement process.

On the main motion as amended
CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Madoff, and Thornton-Joe

Opposed: Councillor Young

Councillor Lucas returned to the meeting at 2:23 pm

5.3 Work without permit – 2360 & 2370 Forbes Street/Bylaw Files #46560 & #46514

Committee received a report dated September 25, 2017, from the City Clerk providing information regarding the condition of the properties located at 2360 and 2370 Forbes Street and recommendations for the filing of a notice on title with respect to work done without a permit to convert the properties from their approved uses as single family dwellings to their current uses as a single family dwelling with an additional self-contained dwelling unit, and a single family dwelling with accessory building containing an additional self-contained dwelling unit.

The Mayor asked the City Clerk to introduce the item and the process that is involved with Council's consideration. The City Clerk went on to provide context for the Section 57 Notice and overview of the issues relating to the properties located at 2360 & 2370 Forbes. The Mayor then asked whether the property owner or representative was present and no one came forward.

Committee discussed:

- The process the property owners would have to complete in order for the properties to come into compliance.

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Coleman, that Council direct the City Clerk to file a notice in the Land Title Office in relation to two properties located at 2360 Forbes Street, legally described as LOT 6, SECTION 75, VICTORIA, PLAN 811, and 2370 Forbes Street, legally described as LOT 7, SECTION 75, VICTORIA, PLAN 8111 indicating that resolutions relating to these properties have been made under the authority delegated pursuant to Section 57(3) of the Community Charter and the provisions of the Property Maintenance Delegation Bylaw, and advise that further information regarding these resolutions may be inspected at the Legislative & Regulatory Services Department in Victoria City Hall.

CARRIED UNANIMOUSLY 17/COTW

5.4 Capital Regional District Board and Hospital Board Weighted Votes

Committee received a report dated October 18, 2017, from the City Clerk providing information and recommendations regarding correspondence received from the CRD highlighting the requirement to increase the voting strength of one of the Directors who currently has four votes for the CRD Board and Hospital Board.

Motion: It was moved by Councillor Young, seconded by Mayor Helps, that Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the general election.

Amendment: It was moved by Councillor Thornton-Joe, seconded by Councillor Isitt, that the motion be amended as follows:
That Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the general election **for CRD Directors.**

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, the motion be amended as follows:
That Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the general election for CRD Directors **other than the Mayor.**

On the amendment:
DEFEATED UNANIMOUSLY 17/COTW

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows:
That Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the general election for CRD Directors **on the CRD ballot.**

On the amendment:
DEFEATED UNANIMOUSLY 17/COTW

Amendment: It was moved by Councillor Young, seconded by Councillor Isitt, that the motion be amended as follows:
That Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the ~~general~~ election for CRD Directors.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- How the votes would carry over to the alternates.

Motion to Extend:

It was moved by Councillor Alto, seconded by Councillor Isitt, that the meeting be extended to 3:15 pm.

CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council allocate the additional Capital Regional District and Hospital Board votes to the highest votes received at the election for CRD Directors.

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

Motion: It was moved by Mayor Helps, seconded by Councillor Alto, that Items 14 and 15 be referred to next week's agenda.

6. ADJOURNMENT

Motion: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Committee of the Whole meeting of October 26, 2017, be adjourned at 3:15 p.m.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR