



## Committee of the Whole Report For the Meeting of November 23, 2017

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**To:** Committee of the Whole **Date:** November 13, 2017  
**From:** Chris Coates, City Clerk  
**Subject:** Proclamation "National Homeless Persons' Memorial Day" December 21, 2017

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### RECOMMENDATION

That the *National Homeless Persons' Memorial Day Proclamation* be forwarded to the November 23, 2017 Council meeting for Council's consideration.

### EXECUTIVE SUMMARY

Attached as Appendix A is the requested *National Homeless Persons' Memorial Day Proclamation*. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2016 and 2017 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Chris Coates'.

Chris Coates  
City Clerk

Appendix A: Proclamation "National Homeless Persons' Memorial Day"  
Appendix B: List of Previously Approved Proclamations