



February 12, 2015

Legislative and
Regulatory Services
Department

Mr. Chaudhari Nirad
4242 Hayden Court
Victoria, BC
V8Z 6S2

COPY

Bylaw and Licensing
Services Division

Re: Work without permit – 2315 Cook St. / Bylaw File #51445

1 Centennial Square
Victoria BC V8W 1P6

Dear Sir,

It has come to the City's attention that the carport structure at the rear of your property at 2315 Cook Street has been rebuilt and/or replaced in the last few months. I attended this property on January 7, 2015 to investigate and document my findings (see attached photos).

I have reviewed my findings with the City's Building Inspector and confirmed that work of this nature would require a building permit (BP) and inspection(s) by qualified staff. As the City has no record of any BP for this work we have concluded that the work has been completed without the required permit and/or inspection(s).

You will not be issued any fines at this time, however, please be aware that completing work without a valid building permit is a bylaw violation as per Sec. 2.2(1) of the *Building Bylaw*. This is an offence for which the penalty is a fine of \$400 per day for each day that the offence continues.

The City's objective is not to penalize property owners for making a mistake, but is instead, to educate property owners and seek voluntary compliance with our bylaws. As a result, you will be expected to obtain the required permit(s) and complete the process required to bring this structure into compliance within 90 days.

Thank you in advance for your cooperation and immediate attention to this matter. If you have any questions or require additional information please do not hesitate to contact me directly by telephone at 250.361.0578 during regular business hours or by email at adolan@victoria.ca

Regards,

A handwritten signature in black ink, appearing to read "Andrew Dolan".

Andrew Dolan
Senior Bylaw Officer
Bylaw & Licensing Services
City of Victoria

To Contact

Telephone: 250.361.0215

E-Mail: bylawenforcement@victoria.ca

Fax: 250.361.0205

Web: www.victoria.ca