



## **Committee of the Whole Report**

### **For the Meeting of October 12, 2017**

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**To:** Committee of the Whole **Date:** September 29, 2017  
**From:** Jonathan Tinney, Director, Sustainable Planning and Community Development  
**Subject:** Land Use Procedures Bylaw Amendments – Temporary Use Permits Notification

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### **RECOMMENDATION**

That Council:

1. Give 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> readings for the attached Land Use Procedures Bylaw amendments which would reduce the notification distance for opportunities for public comment for Temporary Use Permits.
2. Direct staff to amend the Storefront Cannabis Retailer Rezoning Policy to specify that Temporary Use Permit applications require the notification distance for Council's opportunity for public comment be 100 metres.

### **EXECUTIVE SUMMARY**

The purpose of this report is to present Council with recommended changes to the Land Use Procedures Bylaw to fulfil Council's previous intent for the Temporary Use Permit application process.

In 2016 and early 2017, staff reviewed the Land Use Procedures Bylaw and presented potential changes to Council for consideration. As part of this review, Council instructed staff to alter the Temporary Use Permit process so it would be in accordance with the Development Variance Permit application process rather than the rezoning process (see attached staff reports for May 18, 2017 and March 10, 2016). The subsequent bylaw amendments did not completely carry out this intent. Specifically, the notification distance is still 100 metres from the subject property rather than the immediately adjacent properties.

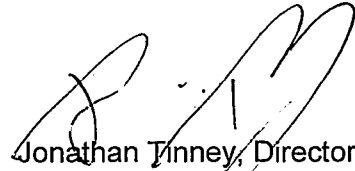
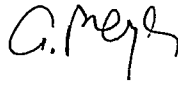
Therefore, staff are bringing forward bylaw amendments (attached) to reduce the mail-out notification to the owners and occupiers of all parcels that are the subject of, or that are adjacent to, the Temporary Use Permit application. Staff recommend that Council consider these amendments to fulfil Council's previous direction related to the Temporary Use Permit application process.

Furthermore, in accordance with Council's previous direction related to notification for a Temporary Use Permit application for a Storefront Cannabis Retailer, staff recommend that Council consider amending the Storefront Cannabis Retailer Rezoning Policy to increase the notification distance for all Storefront Cannabis Retailer Temporary Use Permits to 100 metres. The staff recommendation includes the necessary wording for this.

Respectfully submitted,

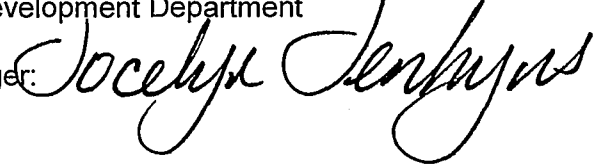


Rob Bateman  
Senior Process Planner  
Development Services



Jonathan Tinney, Director  
Sustainable Planning and Community  
Development Department

Report accepted and recommended by the City Manager:



Date: Oct 3, 2017

**List of Attachments:**

- Attachment A: Land Use Procedures Bylaw Amendments Report, Committee of the Whole meeting of May 18, 2017
- Attachment B: Bylaw Amendments related to Development Permit Exemptions and Delegation Report, Council meeting of March 10, 2016
- Attachment C: Proposed Land Use Procedures Bylaw Amendment (No. 17-107).