

Appendix C:

Permissive Tax Exemption Applications
Not Recommended for Approval



APPLICATION FORM FOR PERMISSIVE
EXEMPTION FROM PROPERTY TAXATION
FOR 2017-2019

(Section 224 of the Community Charter)

1. **IDENTIFICATION OF APPLICANT:**

Organization name: Biały Orzeł Polish Association - White Eagle

Are you registered under the *Societies Act*? Yes ☒ No ☐

Are you a registered charity? Yes ☐ No ☒

Mailing Address: 90 Dock St, Victoria, BC V8V 2A1

Contact Person: Zenon Rozanski Email Address: [REDACTED]

Telephone Number: [REDACTED] Fax Number: [REDACTED]

Preferred method of application reminder: Email ☒ Mail ☒

2. **PROPERTY (complete a separate form for each property)**

Folio Number: 02125002 Address: 90 Dock St, Victoria

Legal Description: LOT 39, BLOCK 6, Section 26, Beckley Farm, Victoria, Plan 1941

Registered Owner (if different than above): [REDACTED]

3. **ABOUT YOUR ORGANIZATION:** Please provide a brief description of the goals and objectives of the organization.

Non-profit organization located in James Bay serving the Polish community of greater Victoria as well as surrounding communities with programs in arts, culture, education, sport and entertainment.

4. **PRINCIPAL USE OF THIS PROPERTY:** Please provide a brief description of the principal use of the property and how this use benefits the community.

Hosting holiday celebrations with dinners and dances.
Performances, seminars, concerts, workshops,
talent shows, theatre performances.



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5. **COMMERCIAL ACTIVITY:** Please provide a brief description of any commercial activities that your organization conducts on this property.

the Polish Hall is rented out to provide
revenue to support it.

6. **LEASED SPACE:** Please attach any and all lease agreements for any portion of the identified property that your organization rents or leases to another organization or individual.

7. **CATEGORY:** Please select the applicable permissive tax exemption category for which you are applying. For further explanation of permissive tax exemption categories please read the full text of the Permissive Tax Exemption policy found at www.victoria.ca/permissive.

Social Service

☐

Arts & Cultural Facility

☒

Place of Worship

☐

Athletic/Recreational Facility

☐

Rail/Track Property

☐

Educational Facility: Independent School Classification: Group 1 ☐ 2 ☐ 3 ☐ 4 ☐

Supportive Housing

- Temporary or transitional housing
- Treatment program
- Permanent facility
- Supportive staff
- Group home
- Special needs/disability housing

☐
☐
☐
☐
☐
☐

8. **PUBLIC ACKNOWLEDGEMENT:** All recipients of City of Victoria permissive tax exemptions are required to publicly acknowledge the exemption. How does your organization plan on publicly acknowledging the exemption?

Radio CFUV 101.9 FM
Outside Polish Hall in glass-case
www.victoriapolishhall.com
'Strongy' Victoria magazine
Facebook



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9. **FINANCIAL STATEMENTS**: Attach your most recent financial statements.

10. **PROPERTY OWNERSHIP**: Do you plan on selling any portion of the property during 2017 – 2019?

Yes

☐

No

☒

11. **DECLARATION**:

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. Should a permissive tax exemption be granted on the above listed property, I agree to the following terms:

- If the property is sold prior to the exemption expiration, the organization will remit to the City an amount equal to the taxes that would have otherwise been payable to the City by a non-exempt owner.
- The property use will be in compliance with all applicable municipal policies and bylaws.
- The organization will publicly acknowledge the permissive tax exemption granted by the City.

Zenon Rozanski

Signature

Treasurer

Position

ZENON ROZANSKI

Name (please print)

June 7, 2017

Date

BIALY ORZEL (POLISH ASSOCIATION WHITE EAGLE)

**Organization Total Finances - Actual Revenues /Expenses: 2016 Fiscal Year
and 2017 and 2018 Budgets**

	Program Actual Revenues/Expenses [2016]	Program Budget [2017]	Gaming Fund 2017	Total Budget 2017	Program Budget [2018]	Gaming Fund 2018	Total Budget 2018
Revenues							
Federal Funding	0.00	0.00		0.00	0.00		0.00
Provincial Funding	0.00	0.00		0.00	0.00		0.00
Municipal Funding	0.00	0.00		0.00	0.00		0.00
Community Gaming Grant	0.00	0.00	35,925.00	35,925.00	0.00	42,900.00	42,900.00
Licensed Gaming	0.00	0.00		0.00	0.00		0.00
Hall Rent	65,942.86	68,500.00		68,500.00	68,500.00		68,500.00
Sales Bar	3,353.00	3,400.00		3,400.00	3,700.00		3,700.00
Membership fees	1,395.00	1,425.00		1,425.00	1,455.00		1,455.00
Sales Food	290.00	400.00		400.00	500.00		500.00
Entrance Tickets	10,405.00	10,800.00		10,800.00	11,000.00		11,000.00
Donations	320.00	200.00		200.00	200.00		200.00
Parking Rental	2,045.00	2,045.00		2,045.00	2,100.00		2,100.00
Polish School Fees	2493.91	1,170.00		1,170.00	1,200.00		1,200.00
Security Deposit Kept	1,000.00	500.00		500.00	500.00		500.00
Interest	696.09	700.00		700.00	700.00		700.00
Total Income	\$87,940.86	\$89,140.00	\$35,925.00	\$125,065.00	\$89,855.00	\$42,900.00	\$132,755.00

BIALY ORZEL (POLISH ASSOCIATION WHITE EAGLE)

Balance Sheet as of Dec 31, 2016

Current Assets	
Cheques to be deposited	140.00
Petty Cash	3,352.31
Scotia Investment Account	39,300.42
Coast Capital Chequing	34,208.99
Coast Capital Savings	42,451.51
Coast Capital Gaming	0.00
Total Current Assets	119,453.23
Accounts Receivable	0.00
Inventory Assets	
Bar	755.60
Food	51.03
Total Inventory Assets	806.63
Capital Assets	
Furniture & Equipment	5,271.71
Accum. Amort. -Furn. & Equip.	-1,309.34
Net - Furniture & Equipment	3,962.37
Kitchen Equipment	213.99
Accum. Amort. -Kitchen Equipment	-85.60
Net - Kitchen Equipment	128.39
Total Capital Assets	4,090.76
TOTAL ASSET	124,350.62
Current Liabilities	
Accounts Payable	3.80
GST Charged on Sales	3,363.39
GST Paid on Purchases	-1,842.69
GST Owing (Refund)	1,520.70
Prepaid Sales/Deposits	8,857.50
Total Current Liabilities	10,382.00
FUND BALANCES	
Unrestricted	22,014.55
Internally Restricted (See note 1)	87,863.31
Capital - Equipment	4,090.76
Total Fund Balances	113,968.62
TOTAL LIABILITIES AND FUND BALANCES	124,350.62

Note 1. Board of directors during board meeting on May 16, 2017 made a decision to allocate and restrict this amount for special projects related to protecting the structural integrity of the building against earthquake damages. Please see enclosed Board meeting minutes.

Polish Association "Biały Orzeł"

Meeting of the Board

16. May, 2017

Members present: Grazyna Piekarz, Ewa Caputa, Bogdan Sokół, Krystyna Rucki, Lidia Lachowska, Marek Lachowski, Zenon Różański, Grazyna Różańska, Anna Stefek., Waldemar Biernacki

President Grażyna Piekarz welcomes everyone to the meeting, and thanks everyone for their work in the Constitution Day ceremony. Special recognition for Marek Lachowski, Dorota Jankiewicz, Lidia Lachowska, and Wiktor Szczurek.

Treasurer's Report:

- We have \$42, 407.00 in our Savings account; \$36,970 in our Chequing account; \$39,355.95 in Investments.
- We need to set aside money in a closed account for earthquake proofing of the White Eagle Hall; for making the Hall wheel-chair accessible (a ramp or elevator); and for modernization of the building (kitchen, common areas, etc.). discussion
- ➔ **Proposal: move \$6,000 from our Chequing account into our (closed) Savings account. Proposal moved by Zenon Rozanski, seconded by Waldemar Biernacki**
- ➔ **Proposal: to create a contingency fund of \$87,863.31 for earthquake retrofitting (seismic upgrade) of the building of White Eagle Hall. The Remedies to include foundation bolting, wall bracing, installation of angle iron struts; gas and water auto-shut off valves. Three estimates to be obtained from reputable contractors. The funds allocated for earthquake upgrade will only be used for that purpose. Proposal moved by Zenon Rozanski, seconded by Waldemar Biernacki**
 - Passed unanimously ➔ MOTION CARRIED
 - Treasurer Zenon Rozanski will transfer funds following the meeting.

New Business:

- **Polish School:** currently has 13 students of varying ages
 - The Association will help with the end-of-school-year picnic (to discuss at next meeting)
- **Dumbwaiter in kitchen:** it loses air pressure and falls if too much weight is added to it
 - **Signs to be made up, warning users not to load too much onto dumbwaiter**
- **Upcoming events:**
 - Andrzej Rosiewicz concert: the concert will take place as planned
 - 37 tickets have been sold, with more interest in the community
 - Coffee, tea and desserts to be served; bar will be open
 - Chairs to be arranged for a sit-down concert
 - Gooral concert: Ryszard Rucki says the concert is going ahead as planned
 - White Eagle Band and Margaret Dzbik to perform alongside Gooral
 - Posters have been made
 - The Association is responsible for the bar
 - Polish Culture and Heritage Day in Port Coquitlam
 - The White Eagle Band will be performing

- A bus has been rented to take the band, and others, over to Port Coquitlam
 - Seats available for those that are interested
 - Individuals going are to cover their own ferry fares
- **Caretakers**
 - Will be out of town from 17. June - 11. July 2017
 - This is a busy period at the Hall
 - In their absence, Zbigniew Zebrowski has agreed to clean the Hall for \$700
 - **Board agrees unanimously**

Meeting adjourned at 20:00

Minutes recorded by Secretary Anna Stefek

Next meeting to take place 06. June, 2017

Laurel Westinghouse

From: Zenon Rozanski <[REDACTED]>
Sent: Sunday, June 18, 2017 9:35 PM
To: Laurel Westinghouse
Subject: Permissive Tax Exemption - White Eagle Hall

Dear Mrs. Westinghouse,

In addition to our application for permissive tax exemption we would like to state that only half of the building on 90 Dock St. - the first floor - is being rented.

The other half - the ground floor - is used for community meetings, library with archives, language school, museum of Canadian/Polish/English combatants, as well as a meeting place for veterans, and a space for a kitchen and Ping-Pong table.

Sincerely,
Zenon Rozanski
Grazyna Rozanska

City of Victoria
Finance Department
1 Centennial Square
Victoria, BC V8W 1P6

Dear Ms. Westinghouse,

White Eagle Polish Association, a non-profit organization was established in 1950. The post war immigrants of Polish origin who settled in Victoria established the organization and with a mutual effort of volunteer work they built the **Polish Hall**, a unique venue, that from the beginning was tightly knotted with the cultural fabric of James Bay community and City of Victoria.

During those years the Polish Hall served as a venue for the community for Christmas Dinners, New Year Celebrations, Easter Dinners, Thanksgiving Dinners, Mothers Day Dinners, Remembrance Day celebrations, as well as Valentine's Dance Parties, Halloween Dance Parties, Children's Santa Clause Parties, Talents Shows, Theatre performances, seminars, concerts, workshops, church services, ping-pong a few times per week for members of surrounding communities, the gifting of small parcels and presents to the local elementary school at Christmas, and other public and private functions. We also hold an annual picnic and barbeque at Elk Lake for the community organized by the Polish Hall.

Our main existing programs consist of:

- **White Eagle Polish Association** activities: all dinners described above, dance parties, seminars, celebrations, performances, concerts, workshops, talent shows, as well as annual picnic.
- **The White Eagle Band**, which celebrates its 11th anniversary this year, has become attractive and well known in Victoria's art scene for the quality of their performance and for promoting Eastern European folk music. Over the years, the group has performed in various multicultural venues and festivals in Victoria, Vancouver, Calgary, Seattle, Portland and Phoenix.
- **The Polish Saturday School**, which is run by an excellent teacher with many years of teaching experience, is in the process of expanding its curriculum and quality of scholastic training. Due to the growing need and demand, the school needs to improve the physical quality of the classroom environment and provide better learning tools for the students. The school promotes and encourages youth

to learn the language and culture of their origin, thus improving the intellectual and lingual ability of these young Canadians. In addition, the Polish school runs classes for adults.

- **The Polish Library** has been in the Polish Hall for the last forty years. It consists of five thousand books, many tapes, CDs, and is still growing. Our members (around 40 people) use the library on a regular basis. The library is an excellent source of reading material for the students from the Polish Saturday School. As the number of books is growing steadily, the library needs more space to accommodate it. There is also a need to modernize and introduce new technology. In order to increase readership and promote Polish and Canadian literature, we are currently organizing a Reading Club and a series of lectures about Polish culture, art and science, with emphasis on connections to Canada.
- **The Theatre 'Brawo'** promotes live theatre culture and entertains many theatre lovers. It is an excellent way to maintain the Polish language and very good way to entertain the public. The group plans to add English subtitles to performances, as well as new performances entirely in English so that more of the community can enjoy them.

As the population of our city grows, the number of people with a Polish background moving to Victoria from other parts of Canada also grows. As such, our community grows and the Polish Hall offers new forms of education and entertainment for its members and multicultural community. The main areas of growth are culture and arts, advancement of education, development of youth programs, and promotion of healthy life styles based on our traditions. We plan to add new programs such as cooking lessons, dance lessons, children's field trips, sports activities and many others for the local community.

From the 1950 to present day, the Polish community has managed to support our building and keep it in a very good shape, and we have implemented many upgrades throughout the building.

On April 18th 2017, a meeting decision was made to set aside funds for future earthquake upgrades and improvements to the Polish Hall such as:

- Strengthening for the building structure
- Kitchen and food lift upgrades
- Gas and water installation improvements
- Disabled ramp access and bathroom construction

Those upgrades are needed and important for us as we would like to continue with our programs and we would like to maintain the safety and functionality of our kitchen. It will not only serve our Polish community but also surrounding communities as we advertise our programs in English and Polish for everybody who is interested in:

- Radio CFUV 101.9 FM
- Outside Polish Hall in glass-case
- www.victoriapolishhall.com
- Victoria Curling Club, Good Fellow Café
- 'Strony' Victoria magazine
- Facebook

The Polish Hall is primarily for public service and community benefit, so we would like to ask the City of Victoria for permissive exemption from Property taxation for 2017-2019.

The need for financial assistance stems mainly from the fact that our organization is growing and extending its base of programs offered to the community.

The Polish community is not the sole group that benefits from the existence of the Polish Association and Polish Hall but also the surrounding communities and members of the City of Victoria as even some of the homeless community members have attended our functions and dinners and have been served food at no cost to them.

We would greatly appreciate a positive approval of our application.

Sincerely,

Zenon Rózański,

Treasurer



1 Centennial Square
Victoria, BC V8W 1P6
T 250.361.0228
F 250.361.0214

www.victoria.ca

Office Hours:

Monday – Friday: 8 a.m. – 4:30 p.m.

2017 PROPERTY TAX NOTICE

DUE DATE: Tuesday, July 4, 2017



13528

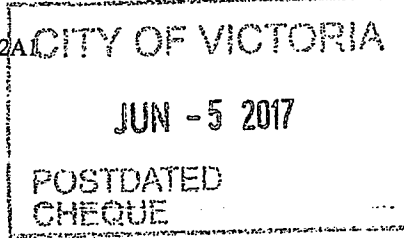
10% PENALTY IF NOT PAID OR GRANT NOT CLAIMED BY JULY 4, 2017

BIALY ORZEL

POLISH ASSOCIATION WHITE EAGLE

90 DOCK ST

VICTORIA BC V8V 2A1



FOLIO NUMBER	02125002	ACCESS CODE	002034			
PROPERTY ADDRESS	90 DOCK ST			A - NOT ELIGIBLE	B - BASIC GRANT	C - SENIOR/ADD'L
PID	006-726-241	RATES		FOR GRANT	UNDER AGE 65	AGE 65+ & OTHER
SCHOOL TAXES COLLECTED ON BEHALF OF PROVINCE OF BC						
SCHOOL - RESIDENTIAL		1.36470		180.69	180.69	180.69
SCHOOL- OTHER		2.70000		3,669.30	3,669.30	3,669.30
Less: Home Owner Grant					-180.69	-180.69
NET BASIC SCHOOL TAXES				3,849.99	3,669.30	3,669.30
LEVIES COLLECTED ON BEHALF OF OTHER AGENCIES						
BC ASSESSMENT		0.04320		64.43	64.43	64.43
CAPITAL REGIONAL DISTRICT		MULTIPLE		741.65	741.65	741.65
CAPITAL REGIONAL HOSPITAL DISTRICT		0.25950		387.02	387.02	387.02
MUNICIPAL FINANCE AUTHORITY		0.00020		0.30	0.30	0.30
REGIONAL TRANSIT		0.21040		313.79	313.79	313.79
TOTAL OTHER LEVIES				1,507.19	1,507.19	1,507.19
TAXES AND OTHER CHARGES LEVIED BY MUNICIPALITY						
DEBT		MULTIPLE		353.16	353.16	353.16
GENERAL		MULTIPLE		6,431.53	6,431.53	6,431.53
POLICE		MULTIPLE		3,756.88	3,756.88	3,756.88
SEWER FRONTAGE		2.65000		92.88	92.88	92.88
Less: Residual Home Owner Grant					-245.61	-495.61
NET MUNICIPAL TAXES AND OTHER CHARGES				10,634.45	10,388.84	10,138.84
TOTAL CURRENT TAXES				15,991.63	15,565.33	15,315.33
TOTAL TAXES DUE				15,991.63	15,565.33	15,315.33

IF ELIGIBLE YOU CAN CLAIM YOUR HOME OWNER GRANT ONLINE AT www.victoria.ca OR REMIT APPLICATION FORM BELOW.
INTEREST TO THE DUE DATE IS INCLUDED IN THE AMOUNT SHOWN FOR ARREARS AND DELINQUENT TAXES.

Customer Copy

AMOUNT DUE JULY 4, 2017

DETACH AND REMIT STUB

A - NO GRANT	B - UNDER AGE 65	C - AGE 65+ & OTHER
\$15,991.63	\$15,565.33	\$15,315.33