



## **Committee of the Whole Report**

**For the Meeting of September 21, 2017**

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**To:** Committee of the Whole

**Date:** September 12, 2017

**From:** Chris Coates, City Clerk

**Subject:** Proclamation "Fire Prevention Week 2017" October 8 to 14, 2017

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### **RECOMMENDATION**

That the Fire Prevention Week 2017 Proclamation be forwarded to the September 21, 2017 Council meeting for Council's consideration.

### **EXECUTIVE SUMMARY**

Attached as Appendix A is the requested Fire Prevention Week 2017 Proclamation. Council has recently established policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2016 and 2017 Proclamations is provided as Appendix B in accordance with the new policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chris Coates".

Chris Coates  
City Clerk

Appendix A: Proclamation "Fire Prevention Week 2017"

Appendix B: List of Previously Approved Proclamations