



Corporation of the City of Victoria  
Engineering Department, Land Development Section

Application No. \_\_\_\_\_

TENANT PLAN – STRATA TITLING

☒ Preliminary Application

☐ Final Application

APPLICANTS NAME (PRINT) Taylor Holmes	ADDRESS 668 Cairndale Rd., Victoria BC, V9C 3L3	PHONE # / FAX # 250-686-1636
PROJECT ADDRESS 409 & 411 Government St., Victoria BC, V8V 2L4	# EXISTING UNITS RENTED <u>1</u> , OWNER OCCUPIED <u>1</u> , VACANT <u>0</u>	
# NEW UNITS IN PROJECT 0	# TOTAL PROPOSED STRATA UNITS 2	

EXPLAIN NATURE OF PROJECT AND REASON FOR STRATA TITLING:

Current ownership of both units is under a common title. Goal is to go to 2 separate titles. Both existing units are fully self contained, 1 parking stall located on the property for each unit, and each unit has its own address. One unit is currently lived in by the owner, Elizabeth (Linda) Richards - Unit 409. The other unit, unit 411, is being rented to a tenant (Carmen).

EXPLAIN TYPES OF ASSISTANCE / OFFERED TO TENANTS:

☒ - Fixed Term Tenancy - Current tenant (Carmen) in unit 411 is currently under a 1 year lease with option to renew once it is up - Sept 2017. If Carmen elects not to renew her lease, the unit will be placed back into the rental pool and a new tenant will be found and a new lease will be formed.

☐ - Option to Purchase -

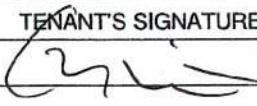
☐ - Rental Assistance -

☐ - Alternative Rental -

☐ - Other -

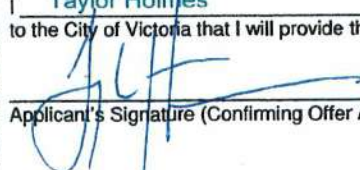
TENANT INFORMATION

(Please Print)

TENANT'S SIGNATURE	PHONE #	UNIT #	DATE ACCEPTED	DATE COMPLETED
	250-589-3763	411	May 18, 2017	

NOTE: If the above space is insufficient use back of form.

APPLICANT'S CERTIFICATION

FINAL / PRELIMINARY	I, <u>Taylor Holmes</u> confirm that the information contained in this form is correct to the best of my knowledge and certify to the City of Victoria that I will provide the tenant (s) with the assistance as accepted by the tenant as outlined on this TENANT PLAN.	
	Applicant's Signature (Confirming Offer Accepted) 	Date <u>May 19, 2017</u>
	Applicant's Signature (Confirming Offer Completed)	Date

NOTE: THIS TENANT PLAN CAN BE MADE AVAILABLE IN OTHER LANGUAGES UPON REQUEST.