



Committee of the Whole Report

For the Meeting of June 22, 2017

To: Committee of the Whole **Date:** June 14, 2017
From: Susanne Thompson, Director of Finance
Subject: 2017 Strategic Plan and Micro Grant Applications

RECOMMENDATIONS

That Council:

1. Consider and approve, as determined by Council, the eligible Micro Grant applications outlined in Appendix A.
2. Consider and approve, as determined by Council, the External Grant Review Committee's recommendations for grant awards for the Strategic Plan Grant program.

EXECUTIVE SUMMARY

The intake for the 2017 Micro Grant and Strategic Plan Grant programs closed January 31, 2017. The total allocated funding for both grant programs in the 2017 Financial Plan is \$540,000.

Micro Grants

The City received a total of five grant applications for the 2017 Micro Grant intake. The total eligible requested amount was \$2,500; with each request at \$500 (Appendix A). In 2016, the City received three Micro grant applications totalling \$1,500. The 2016 grant request of \$1,500 was awarded in full.

The Micro Grant applications are in compliance with the City's Grant Policy (Appendix B).

Strategic Plan Grants

On August 25, 2016, Council approved the Terms of Reference (Appendix C) to implement an external grant review committee for the City's Strategic Plan Grants for a one-year pilot. The external grant review committee was established to promote a merit-based evaluation process by appointing members with expertise in the areas that are eligible under the grant program.

The City received a total of 57 grant applications. The total eligible requested amount was \$987,108; with the requests ranging from \$1,000 to \$70,000. In 2016, the City received 66 grant applications, with 60 eligible applications totalling \$1,017,606; with requests ranging from \$800 to \$75,000. A total of \$499,125 was awarded in 2016.

The 2017 Financial Plan has allocated funding of \$540,000 for the Strategic Plan Grants and the Micro Grants. Should Council award the full Micro Grant request of \$2,500; the remaining amount

available for the Strategic Plan Grants would be \$537,500.

The external grant review committee has evaluated the Strategic Plan grant applications and are providing a separate report and recommendations for Council's consideration.

Respectfully submitted,




Jo-Ann O'Connor,
Manager, Financial Planning



Susanne Thompson
Director of Finance

Report accepted and recommended by the City Manager:



Date:

June 15, 2017

List of Attachments

Appendix A: Eligible Micro Grant Applications

Appendix B: Grant Policy

Appendix C: External Grant Review Committee Terms of Reference