

**MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING
HELD THURSDAY, MAY 25, 2017, 9:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 9:00 A.M.

Committee Members Present: Mayor Helps (Chair); Councillors Alto, Coleman, Loveday, Lucas, Madoff, Thornton-Joe, and Young

Absent: Councillor Isitt

Staff Present: J. Jenkyns - Deputy City Manager; C. Coates - City Clerk; C. Havelka - Deputy City Clerk; S. Thompson – Director, Finance; C. Royle – Deputy Fire Chief; T. Soulliere – Director, Parks, Recreation, & Facilities; A. Hudson – Assistant Director, Community Planning; J. Paul – Assistant Director, Engineering; M. Conley – Senior Planner, Heritage; L. Taylor – Senior Planner, Development Services; R. Morhart – Manager, Permits and Inspections; M. Sandu - Manager, Interdisciplinary Projects, Community Planning; C. Mycroft – Manager of Executive Operations; A. K. Ferguson – Recording Secretary

2. APPROVAL OF AGENDA

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that the Agenda of the May 25, 2017, Committee of the Whole meeting be approved.

Amendment: It was moved by Councillor Coleman, seconded by Councillor Thornton-Joe, that the Agenda of the May 25, 2017, Committee of the Whole meeting be amended as follows:

Consent Agenda:

Item No. 5 - Gas Tax Strategic Priorities Fund Application Intake

Item No. 7 - Proclamation: “Access Awareness Day” June 3, 2017

Item No. 8 - Proclamation: “Doug Hudlin Awareness Day” June 11, 2017

Item No. 9 - Proclamation: “National Tourism Week: May 28 - June 3, 2017

Item No. 12 - Council Member Motion: B4Stage4 Declaration

**On the amendment:
CARRIED UNANIMOUSLY 17/COTW**

Main motion as amended:

That the Agenda of the May 25, 2017 Committee of the Whole Meeting be approved with the following amendments:

Consent Agenda:

Item No. 5 - Gas Tax Strategic Priorities Fund Application Intake

Item No. 7 - Proclamation: "Access Awareness Day" June 3, 2017

Item No. 8 - Proclamation: "Doug Hudlin Awareness Day" June 11, 2017

Item No. 9 - Proclamation: "National Tourism Week: May 28 - June 3, 2017

Item No. 12 - Council Member Motion: B4Stage4 Declaration

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

3. CONSENT AGENDA

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that the following items be approved without further debate:

3.1 Gas Tax Strategic Priorities Fund Application Intake

Committee received a report dated May 17, 2017 from the Director of Finance seeking approval to submit three grant applications under the Gas Tax Strategic Priorities Fund.

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that Council:

1. Direct staff to submit the following applications under the Gas Tax Strategic Priorities Fund:
 - a. Two capital infrastructure applications in the following priority order:
 - i. Crystal Pool Replacement \$6 million
 - ii. Cycling Network Implementation \$6 million
 - b. One capacity building application for Asset Management Practices, Procedures, and Training Plan \$150,000
2. Authorize the Mayor and the City Clerk to execute any agreements related to a successful grant application.

CARRIED UNANIMOUSLY 17/COTW

3.2 Proclamation: "Access Awareness Day" June 3, 2017

Committee received a report dated May 18, 2017 from the City Clerk providing the Access Awareness Day Proclamation for Council's consideration.

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that the Access Awareness Day, June 3, 2017 Proclamation be forwarded to the May 25, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

3.3 Proclamation: “Doug Hudlin Awareness Day” June 11, 2017

Committee received a report dated May 23, 2017 from the City Clerk providing the Doug Hudlin Awareness Day Proclamation for Council’s consideration.

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that the Doug Hudlin Awareness Day, June 11, 2017 Proclamation be forwarded to the May 25, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

3.4 Proclamation: “National Tourism Week: May 28 - June 3, 2017

Committee received a report dated May 23, 2017 from the City Clerk providing the National Tourism Week: May 28 - June 3, 2017 Proclamation for Council’s consideration.

Motion: It was moved by Councillor Loveday, seconded by Councillor Alto, that National Tourism Week: May 28 - June 3, 2017 Proclamation be forwarded to the May 25, 2017 Council meeting for Council's consideration.

CARRIED UNANIMOUSLY 17/COTW

3.5 Council Member Motion: B4Stage4 Declaration

Committee received a Council Member Motion dated May 25, 2017 from Mayor Helps and Councillor Lucas providing information on a new Canadian Mental Health campaign called “B4Stage4” that focuses on early intervention and prevention of mental health and promotes wellness.

Motion: It was moved Councillor Loveday, seconded by Councillor Alto, that Council endorse the Canadian Mental Health Association’s B4Stage4 Declaration as attached.

CARRIED UNANIMOUSLY 17/COTW

4. LAND USE MATTERS

4.1 Tax Incentive Program Application No. 00027 for 506 Fort Street (Downtown)

Committee received a report dated May 12, 2017 from the Director of Sustainable Planning and Community Development providing information regarding the Tax Incentive Program Application for 506 Fort Street to allow for a ten year tax exemption under the City’s Tax Incentive Program.

Committee discussed:

- The reasoning for the applicant starting the seismic upgrades before applying to the program.

Motion: It was moved by Councillor Lucas, seconded by Councillor Madoff, that Council decline Tax Incentive Application Program Application No. 00027 for 506 Fort Street.

Committee discussed:

- Concerns with setting a precedent by allowing the tax exemption program application to proceed and not following the guidelines.

Councillor Loveday withdrew from the meeting at 9:16 a.m. and returned at 9:16 a.m.

Committee discussed:

- Possibility to shorten the length of time for the tax exemption.
- Ensuring that the City is encouraging seismic upgrading and not discouraging it.
- Ensuring that the work stated has been completed.
- Having housing agreements included with every application that comes to Council.
- Ways to lock in the benefits of the rental housing units.

DEFEATED 17/COTW

For: Councillors Lucas, Loveday, and Madoff,
Against: Mayor Helps, Councillors Alto, Coleman, Thornton-Joe, and Young

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Alto, that Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 506 Fort Street for 5 years, pursuant to Section 392 of the *Local Government Act*, with the following conditions:

1. That a covenant identifying the tax exemption be registered on the title to the property and any possible future strata titles.
2. That the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.
3. That Council reaffirm the City's Tax Incentive Program Policy (Program Conditions, 3.6) that states City Council approval of the tax exemption must occur prior to the commencement of any work on the proposed project.
4. That staff work with the applicant to achieve a voluntary agreement that the units remain rental for a minimum of five years.

Amendment: It was moved by Councillor Young, seconded by Councillor Thornton-Joe, that the motion be amended as follows:
That Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 506 Fort Street for ~~5~~ 4 years, pursuant to Section 392 of the *Local Government Act*, with the following conditions:

1. That a covenant identifying the tax exemption be registered on the title to the property and any possible future strata titles.
2. That the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.
3. That Council reaffirm the City's Tax Incentive Program Policy (Program Conditions, 3.6) that states City Council approval of the tax exemption must occur prior to the commencement of any work on the proposed project.
4. That staff work with the applicant to achieve a voluntary agreement that the units remain rental for a minimum of five years.

On the amendment:
CARRIED 17/COTW

For: Councillors Alto, Coleman, Loveday, Madoff, Thornton-Joe, and Young
Against: Mayor Helps, Councillor Lucas

Committee discussed:

- Ensuring that the rental units will remain rental as long as the building is habitable.

Amendment: It was moved by Councillor Loveday, seconded by Mayor Helps, that the motion be amended as follows:

That Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 506 Fort Street for 4 years, pursuant to Section 392 of the *Local Government Act*, with the following conditions:

1. That a covenant identifying the tax exemption be registered on the title to the property and any possible future strata titles.
2. That the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.
3. That Council reaffirm the City's Tax Incentive Program Policy (Program Conditions, 3.6) that states City Council approval of the tax exemption must occur prior to the commencement of any work on the proposed project.
4. That staff work with the applicant to achieve a voluntary agreement that the units remain rental ~~for a minimum of five years~~ **in perpetuity**.

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Ensuring that the units cannot be used for Short-term vacations rentals.

Amendment: It was moved by Councillor Thornton-Joe, seconded by Councillor Loveday, that the motion be amended as follows:

That Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 506 Fort Street for 4 years, pursuant to Section 392 of the *Local Government Act*, with the following conditions:

1. That a covenant identifying the tax exemption be registered on the title to the property and any possible future strata titles.
2. That the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.
3. That Council reaffirm the City's Tax Incentive Program Policy (Program Conditions, 3.6) that states City Council approval of the tax exemption must occur prior to the commencement of any work on the proposed project.
4. That staff work with the applicant to achieve a voluntary agreement that the units remain rental in perpetuity.
5. **That staff work with the applicant to achieve voluntary agreement that the units not be used for short-term vacation rentals.**

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Main motion as amended:

That Council instruct the City Solicitor to prepare a Tax Exemption Bylaw for 506 Fort Street for 4 years, pursuant to Section 392 of the *Local Government Act*, with the following conditions:

1. That a covenant identifying the tax exemption be registered on the title to the property and any possible future strata titles.
2. That the final costs of seismic upgrading be verified by the Victoria Civic Heritage Trust.

3. That Council reaffirm the City's Tax Incentive Program Policy (Program Conditions, 3.6) that states City Council approval of the tax exemption must occur prior to the commencement of any work on the proposed project.
4. That staff work with the applicant to achieve a voluntary agreement that the units remain rental in perpetuity.
5. That staff work with the applicant to achieve voluntary agreement that the units not be used for short-term vacation rentals.

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Thornton-Joe, and Young
Against: Councillors Loveday, Lucas, and Madoff

4.2 Update on Rezoning Application No. 00487 and Development Permit Application No.000434 for 1144, 1148, 1152 and 1154 Johnson Street and 1406 Chambers Street (Fernwood)

Committee received a report dated May 11, 2017 from the Director of Sustainable Planning and Community Development providing information regarding the Rezoning and Development Permit Applications for the properties located at 1144, 1148, 1152 and 1154 Johnson Street and 1406 Chambers Street which was postponed by Council on February 25, 2017 pending review and recommendations by the Advisory Design Panel.

Committee discussed:

- Concerns with the shading on neighbouring homes.
- Council's ability to lengthen the time the 10 rental units will be available.

Motion: It was moved by Councillor Alto, seconded by Councillor Thornton-Joe,
Rezoning Application No. 00487

1. That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00487 for 1144, 1148, 1152 and 1154 Johnson Street and 1406 Chambers Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set.
2. Preparation of the following documents, executed by the applicant to the satisfaction of City Staff:
 - a. Housing Agreement to secure the rental of 10 units for a minimum of 10 years and that future strata bylaws cannot prohibit from renting residential strata units
 - b. Statutory Right-of-Way of 2.45m on Johnson Street and 3.37m on Chambers Street for sidewalk realignment.
3. The applicant provide an amenity contribution in the amount of \$43,056.00 toward the Local Amenities Reserve Fund in accordance with the *City of Victoria Density Bonus Policy* and to the satisfaction of City Staff.
4. Following consideration of Rezoning Application No. 00487, if approved, that Council authorize staff to prepare and enter into an Encroachment Agreement for a fee of \$750 plus \$25 per m2 of exposed shored face during construction, to the satisfaction of the City staff.

Development Permit Application No. 000434

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00487, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 000434 for 1144, 1148, 1152 and 1154 Johnson Street, and 1406 Chambers Street, in accordance with:

1. Plans date stamped March 24, 2017
2. Development meeting all *Zoning Regulation Bylaw* requirements
3. The Development Permit lapsing two years from the date of this resolution."

Amendment: It was moved by Councillor Loveday, seconded by Mayor Helps, that the motion be amended as follows:

Rezoning Application No. 00487

1. That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00487 for 1144, 1148, 1152 and 1154 Johnson Street and 1406 Chambers Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set.
2. Preparation of the following documents, executed by the applicant to the satisfaction of City Staff:
 - a. Housing Agreement to secure the rental of 10 units ~~for a minimum of 10 years in perpetuity~~ and that future strata bylaws cannot prohibit from renting residential strata units
 - b. Statutory Right-of-Way of 2.45m on Johnson Street and 3.37m on Chambers Street for sidewalk realignment.
3. The applicant provide an amenity contribution in the amount of \$43,056.00 toward the Local Amenities Reserve Fund in accordance with the *City of Victoria Density Bonus Policy* and to the satisfaction of City Staff.
4. Following consideration of Rezoning Application No. 00487, if approved, that Council authorize staff to prepare and enter into an Encroachment Agreement for a fee of \$750 plus \$25 per m2 of exposed shored face during construction, to the satisfaction of the City staff.

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"That Council authorize the issuance of Development Permit Application No. 000434 for 1144, 1148, 1152 and 1154 Johnson Street, and 1406 Chambers Street, in accordance with:

1. Plans date stamped March 24, 2017
2. Development meeting all *Zoning Regulation Bylaw* requirements
3. The Development Permit lapsing two years from the date of this resolution."

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- Creating a policy which will lock in rental units below market rate to secure housing that is affordable.
- Concerns with the loss of single family homes in the area.

Councillor Loveday withdrew from the meeting at 10:11 a.m. and returned at 10:11 a.m.

Committee discussed:

- Ensuring that staff reports include whether the zoning allows for transient uses.
- Possibility for the houses in the area to be heritage designated.

Main motion as amended:

Rezoning Application No. 00487

1. That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00487 for 1144, 1148, 1152 and 1154 Johnson Street and 1406 Chambers Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set.
2. Preparation of the following documents, executed by the applicant to the satisfaction of City Staff:
 - a. Housing Agreement to secure the rental of 10 units for a minimum in perpetuity and that future strata bylaws cannot prohibit from renting residential strata units
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4. Following consideration of Rezoning Application No. 00487, if approved, that Council authorize staff to prepare and enter into an Encroachment Agreement for a fee of \$750 plus \$25 per m2 of exposed shored face during construction, to the satisfaction of the City staff.

Development Permit Application No. 000434

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00487, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 000434 for 1144, 1148, 1152 and 1154 Johnson Street, and 1406 Chambers Street, in accordance with:

1. Plans date stamped March 24, 2017
2. Development meeting all *Zoning Regulation Bylaw* requirements
3. The Development Permit lapsing two years from the date of this resolution."

On the main motion as amended:
CARRIED UNANIMOUSLY 17/COTW

Councillor Lucas withdrew from the meeting at 10:17 a.m. due to a pecuniary conflict of interest with the following item, as she is the general manager of a hotel that holds a liquor licence.

Councillor Coleman withdrew from the meeting at 10:17 a.m.

4.3 Liquor Policy Review

Committee received a report dated May 16, 2017 from the Director of Sustainable Planning and Community Development providing information regarding the review and re-alignment of the City of Victoria's process in relation to new Liquor Control and Licencing Branch licensing options.

Committee discussed:

- How the 100 metre notification can be altered to capture more addresses should there not be enough people in the notification range.
- The circumstances where Council would not be engaged in the applications.
- Including the Bar Watch in food primary locations that are open past midnight.
- How the \$200 fee is established.

Motion:

It was moved by Mayor Helps, seconded by Councillor Loveday, that Council direct staff to amend the Liquor Licencing Policy and Fee Bylaw to incorporate the following direction:

1. Communicate to the Liquor Control and Licencing Branch (LCLB) that the City of Victoria will continue to receive all Liquor Licence applications, however, staff will, on Council's behalf, "opt out" of providing comments for the following types of applications:
 - a. Liquor Primary with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - b. Manufacturer with Lounge Endorsement, Special Event Area, or Picnic Area with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - c. An extension to hours of licensed service for all licence types up to 3:00 am on New Year's Eve.
 - d. The addition of an Entertainment Endorsement to any Food Primary with licensed service up to 12:00 am.
2. Direct staff to update the Liquor Licencing Fee Bylaw and return to Council for first reading no later than July 30, 2017 to:
 - a. Introduce an Application Fee of \$200 for receiving the application types listed in 1 above that are referred to the City by LCLB.
 - b. Consolidate the current two step fee into one \$750 fee, which includes public notification costs, for application types requiring a Council resolution.
 - c. Remove the fee of \$25.00 for a staff assessment of a special occasion liquor licence as it is unnecessary due to current LCLB process.
 - d. Maintain the fee of \$40.00 for a staff assessment of licence applications for a temporary change to a liquor licenses' terms and conditions
3. Set the public notification radius to 100 metres and maintain the notification period of 30 days.

Amendment: It was moved by Councillor Thornton-Joe, seconded by Councillor Madoff, that the motion be amended as follows:

That Council direct staff to amend approve the Liquor Licencing Policy and Fee Bylaw to incorporate the following direction:

1. Communicate to the Liquor Control and Licencing Branch (LCLB) that the City of Victoria will continue to receive all Liquor Licence applications, however, staff

will, on Council's behalf, "opt out" of providing comments for the following types of applications:

- a. Liquor Primary with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - b. Manufacturer with Lounge Endorsement, Special Event Area, or Picnic Area with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - c. An extension to hours of licensed service for all licence types up to 3:00 am on New Year's Eve.
 - d. The addition of an Entertainment Endorsement to any Food Primary with licensed service up to 12:00 am.
2. Direct staff to update the Liquor Licencing Fee Bylaw and return to Council for first reading no later than July 30, 2017 to:
 - a. Introduce an Application Fee of \$200 for receiving the application types listed in 1 above that are referred to the City by LCLB.
 - b. Consolidate the current two step fee into one \$750 fee, which includes public notification costs, for application types requiring a Council resolution.
 - c. Remove the fee of \$25.00 for a staff assessment of a special occasion liquor licence as it is unnecessary due to current LCLB process.
 - d. Maintain the fee of \$40.00 for a staff assessment of licence applications for a temporary change to a liquor licenses' terms and conditions
 3. Set the public notification radius to 100 metres and maintain the notification period of 30 days.
 4. **That a Good Neighbour agreement be added to all Food Primaries open after midnight.**

Committee discussed:

- Staff looking at existing food primaries being required to sign a Good Neighbour Agreements.

Amendment to the amendment:

It was moved by Councillor Thornton-Joe, seconded by Mayor Helps, that the amendment be further amended as follows:

That Council direct staff to amend approve the Liquor Licencing Policy and Fee Bylaw to incorporate the following direction:

1. Communicate to the Liquor Control and Licencing Branch (LCLB) that the City of Victoria will continue to receive all Liquor Licence applications, however, staff will, on Council's behalf, "opt out" of providing comments for the following types of applications:
 - a. Liquor Primary with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - b. Manufacturer with Lounge Endorsement, Special Event Area, or Picnic Area with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - c. An extension to hours of licensed service for all licence types up to 3:00 am on New Year's Eve.
 - d. The addition of an Entertainment Endorsement to any Food Primary with licensed service up to 12:00 am.
2. Direct staff to update the Liquor Licencing Fee Bylaw and return to Council for first reading no later than July 30, 2017 to:

- a. Introduce an Application Fee of \$200 for receiving the application types listed in 1 above that are referred to the City by LCLB.
 - b. Consolidate the current two step fee into one \$750 fee, which includes public notification costs, for application types requiring a Council resolution.
 - c. Remove the fee of \$25.00 for a staff assessment of a special occasion liquor licence as it is unnecessary due to current LCLB process.
 - d. Maintain the fee of \$40.00 for a staff assessment of licence applications for a temporary change to a liquor licenses' terms and conditions
3. Set the public notification radius to 100 metres and maintain the notification period of 30 days.
- ~~4. That a Good Neighbour agreement be added to all Food Primaries open after midnight.~~
4. **That staff report back on the implications and opportunities of creating good neighbour agreements with all food primaries open after midnight, directly adjacent to residential properties.**

On the amendment to the amendment:
CARRIED UNANIMOUSLY 17/COTW

On the amendment:
CARRIED 17/COTW

For: Mayor Helps, Councillor Alto, Madoff, Thornton-Joe, and Young
Against: Councillor Loveday

Main motion as amended:

That Council direct staff to amend approve the Liquor Licencing Policy and Fee Bylaw to incorporate the following direction:

1. Communicate to the Liquor Control and Licencing Branch (LCLB) that the City of Victoria will continue to receive all Liquor Licence applications, however, staff will, on Council's behalf, "opt out" of providing comments for the following types of applications:
 - a. Liquor Primary with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - b. Manufacturer with Lounge Endorsement, Special Event Area, or Picnic Area with licensed service up to 10:00 pm and having an occupant load less than 31 persons.
 - c. An extension to hours of licensed service for all licence types up to 3:00 am on New Year's Eve.
 - d. The addition of an Entertainment Endorsement to any Food Primary with licensed service up to 12:00 am.
2. Direct staff to update the Liquor Licencing Fee Bylaw and return to Council for first reading no later than July 30, 2017 to:
 - a. Introduce an Application Fee of \$200 for receiving the application types listed in 1 above that are referred to the City by LCLB.
 - b. Consolidate the current two step fee into one \$750 fee, which includes public notification costs, for application types requiring a Council resolution.
 - c. Remove the fee of \$25.00 for a staff assessment of a special occasion liquor licence as it is unnecessary due to current LCLB process.
 - d. Maintain the fee of \$40.00 for a staff assessment of licence applications for a temporary change to a liquor licenses' terms and conditions
3. Set the public notification radius to 100 metres and maintain the notification period of 30 days.

4. That staff report back on the implications and opportunities of creating good neighbour agreements with all food primaries open after midnight, directly adjacent to residential properties.

CARRIED UNANIMOUSLY 17/COTW

Committee recessed at 10:48 a.m. and returned at 10:55 a.m.

Councillor Lucas returned at 10:55 a.m.

5. STAFF REPORTS

5.1 Municipal Finance Authority Survey Regarding Socially Responsible Investing

Committee received a report dated May 16, 2017 from the Director of Finance and the Manager of Accounting seeking direction on the response to the Municipal Finance Authority Survey.

The Municipal Finance Authority of BC provided the City of Victoria with a survey to be submitted, regarding Socially Responsible Investing. Listed below are the four questions asked by the survey:

Question 1: Would your Municipality / Regional District be interested in investing in a socially responsible pooled investment fund if offered by the Municipal Authority of BC? (If “No” is selected, you may skip to Question 4.)

Question 2: Would your organization accept the following requirements of participation in a socially responsible (SRI) fund:

- i. Funds must remain on deposit for a minimum period of 3 years to allow the fund to defray costs and ensure viability.
- ii. Confirm your understanding that an SRI-type fund has reduced diversification and attracts higher fees relative to traditional pooled funds.
- iii. Confirm commitment, prior to investing, either through a council resolution or an investment policy, that specifically allows for investment in an SRI-type fund.
- iv. A representative from your organization must be willing to participate upon request in an “advisory group” to define the parameters of such fund.

Question 3: What is the dollar amount your organization would be willing to invest in an SRI fund?

Question 4: Do you have any additional comments you would like to share with the MFA about Socially Responsible Investing?

Committee discussed:

- The amount the City will be investing.
- Clarity around what Socially Responsible Investing might look like.

- Motion:** It was moved by Mayor Helps, seconded by Councillor Madoff, that Council,
1. Direct staff to answer yes to question 1,
 2. Direct staff to answer yes to 'agree to all' to question 2, subject to clarification from MFA more specifically what is meant by SRI,
 3. Direct staff to determine and report back to council on proposed amount for question #3
 4. Send CRD recently adopted Socially Responsible Investment (SRI) clause to the MFA for information and consideration.

- Amendment:** It was moved by Councillor Loveday, seconded by Mayor Helps, that the motion be amended as follows:
That Council,
1. Direct staff to answer yes to question 1,
 2. Direct staff to answer yes to 'agree to all' to question 2, subject to clarification from MFA more specifically what is meant by SRI,
 3. Direct staff to determine and report back to council on proposed amount for question #3
 4. Send CRD recently adopted Socially Responsible Investment (SRI) clause to the MFA for information and consideration **and thank the MFA for taking the steps for exploring Socially Responsible Investment options.**

On the amendment:
CARRIED 17/COTW

For: Mayor Helps, Councillor Alto, Loveday, Lucas, Madoff, and Thornton-Joe
Against: Councillor Young

Main motion as amended:

- That Council,
1. Direct staff to answer yes to question 1,
 2. Direct staff to answer yes to 'agree to all' to question 2, subject to clarification from MFA more specifically what is meant by SRI,
 3. Direct staff to determine and report back to council on proposed amount for question #3
 4. Send CRD recently adopted Socially Responsible Investment (SRI) clause to the MFA for information and consideration and thank the MFA for taking the steps for exploring Socially Responsible Investment options.

On the main motion as amended:
CARRIED 17/COTW

For: Mayor Helps, Councillor Alto, Loveday, Lucas, Madoff, and Thornton-Joe
Against: Councillor Young

6. WORKSHOP

6.1 Project Management Framework

Committee received a presentation from the Manager, Interdisciplinary Projects regarding the new Project Management Framework and discussed objectives, phases, structure and governance of the project.

Councillor Alto withdrew at 11:11 and returned at 11:11 a.m.

Committee discussed:

- Incorporating transparency within the project.
- More training for staff in project management.
- Giving Council walkthrough on how to use the project management tool.

7. NEW BUSINESS

7.1 Council Member Motion: Dogs off Leash, Location Specific and Time-Limited Pilot Project

Committee received a Council member motion dated May 25, 2017 from Mayor Helps and Councillor Thornton-Joe regarding two proposed off-leash areas for dogs.

Motion:

It was moved Mayor Helps, seconded by Councillor Thornton-Joe,

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am and 5:30-6:30pm as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months.
3. The feedback be gathered on both of these pilot projects through the regular channels that citizens communicate with council, specifically mayorandcouncil@victoria.ca.
4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.

Amendment:

It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am ~~and 5:30-6:30pm~~ as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months.
3. The feedback be gathered on both of these pilot projects through the regular channels that citizens communicate with Council, specifically mayorandcouncil@victoria.ca.
4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- The City's ability to patrol the areas to observe compliance and evaluate the program fully.
- Having other test spaces in another neighbourhoods to have a bigger evaluation area.
- Possibility including Spencer Park in the pilot project.

Amendment: It was moved by Councillor Alto, seconded by Councillor Lucas, that the motion be amended as follows

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months.
3. The feedback be gathered on both of these pilot projects through the regular channels that citizens communicate with council, specifically mayorandcouncil@victoria.ca.
4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.
6. **That Council evaluate Spencer Park as an off leash area from 6:30 – 8:30 a.m.**

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- What the staff time would look like for this pilot project.
- Having more time for public comment on this pilot project.
- Getting measures of people using the parks before and after and the number of incidents.
- Incorporating an off-leash area in Harris Green.

Amendment: It was moved by Mayor Helps, seconded by Councillor Thornton Joe, that the motion be amended as follows

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months. **as a pilot project**
3. The feedback be gathered on both of these pilot projects through the regular channels that citizens communicate with council, specifically mayorandcouncil@victoria.ca.
4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.
6. That Council evaluate Spencer Park as an off leash area from 6:30 – 8:30 a.m.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Amendment: It was moved by Mayor Helps, seconded by Councillor Alto, that the motion be amended as follows

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months as a pilot project.
3. The feedback be gathered on both of these pilot projects through the regular

channels that citizens communicate with council, specifically mayorandcouncil@victoria.ca.

4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.
6. ~~That Council evaluate Spencer Park as an off leash area from 6:30—8:30 a.m.~~
dogs off leash be allowed in Spencer Park from 6:30-8:30 a.m. as a pilot project.

On the amendment:
CARRIED UNANIMOUSLY 17/COTW

Motion to refer:

That 1-6 be referred to staff to report back on the June 8, 2017 quarterly update on the implications of undertaking this work in 2017:

1. That Fisherman's Wharf Park allow dogs off leash from 6:30-8:30am as a one year pilot project.
2. That Gonzales Beach allow dogs on the beach from 6:30-8:30am during the summer months as a pilot project.
3. The feedback be gathered on both of these pilot projects through the regular channels that citizens communicate with council, specifically mayorandcouncil@victoria.ca.
4. That Council evaluate the Gonzales Beach pilot project in the fall of 2017 based on input received.
5. That Council evaluate the Fisherman's Wharf pilot project in the late spring of 2018 based on feedback received.
6. That dogs off leash be allowed in Spencer Park from 6:30-8:30 a.m. as a pilot project.

On the motion to refer:
CARRIED UNANIMOUSLY 17/COTW

8. ADJOURNMENT

Motion: It was moved by Councillor Alto, seconded by Councillor Lucas, that the Committee of the Whole meeting of May 25, 2017, be adjourned at 11:58.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR