

# Proposed Amendments to Expenditure Bylaw



## Goals of Competitive Procurement

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- Obtain goods and services needed to achieve City's objectives
- Provide best value for the taxpayers
- Open, fair and transparent access to City business
- Adhere to legislation, expenditure bylaw/policy and good procurement practices



## Bylaw or Policy

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- Council sets policy direction through a bylaw or policy
- No legislative requirement to have a bylaw
- Best practice research indicates that most municipalities have policies, not bylaws



## New West Partnership Trade Agreement (NWPTA)

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- Agreement between BC, Alberta & Saskatchewan
- Applies to municipalities
- Requires open and non-discriminatory access to procurements
  - \$75,000 or greater for goods
  - \$75,000 or greater for services
  - \$200,000 or greater for construction



## Proposed Changes

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- Sustainability Guidelines
  - To encourage the use of environmentally friendly and fair trade/ethical products, services and practices
- Community Involvement
  - To strengthen the City's support for community involvement and to recognize a vendor's community involvement at the local, national or international level
- State of Emergency
  - To provide expenditure authority to Emergency Operations personnel



## Proposed Changes

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- Single Source Purchases/Notice of Intent
  - To provide vendor community notice prior to Single Sourcing
  - Emergencies would still be exempt
- Standards of Conduct
  - To embed ethical procurement practices in bylaw/policy
- Approval Limits
  - To increase Request for Offer limits to \$50,000



## Proposed Changes

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- Efficiency/Clarification Amendments
  - To allow for electronic Tender & RFP submissions
  - To allow access to other governmental agencies' procurements
  - Exclusions
    - To clarify that the expenditure bylaw/policy does not cover some procurement processes such as investments
  - To allow for the purchase used goods and equipment



## Recommendations

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That Council:

1. Direct staff to bring forward a Procurement Policy for Council's approval as outlined in this report or as amended by Council
2. Repeal the Expenditure Bylaw after approval of the Procurement Policy

