



Governance and Priorities Committee Report

For the Meeting of September 11, 2014

To: Governance and Priorities Committee
From: Paul Bruce, Fire Chief
Subject: Fire Hall Update

Date: September 5, 2014

The purpose of this report is to advise and update Council on the status of the No. 1 Fire Station Replacement Project. On June 10, 2014 the City awarded RFP 14-021; Project Planning Services – No. 1 Fire Station to Hughes Condon Marler Architects. Initial meetings with the Architects, Engineering and Fire Department staff were completed to clarify the proposal details. Presently the process includes tabulation of data to examine emergency response times and potential impacts, operational and programming needs and the exploration of opportunities relating to siting, development costs or efficiencies, operational considerations relating to multi-use facilitation and resourceful alternatives that may be available for Council's consideration. A planning workshop scheduled for Monday, September 8, 2014 will focus on Project progress and provide staff with opportunity for review in ensuring the Project deliverables and directives. Following the workshop, the consultant will continue to explore options for new fire station locations, options for co-location or partnerships, consider the development potential of the Yates Street sites, and review options for keeping the station on Yates Street. A second workshop will follow where potential alternatives are to be refined, if necessary. Originally scheduled for reporting to Governance and Priorities Committee in September 2014, the complexity of the Project and the scheduling of meetings, have impacted the original estimated timeline.

The consultants have provided a progress report indicating a 50% completion of the Project with an expected final report date of mid-October.

Staff is optimistic on the ability to advance the final report to the Governance and Priorities Committee meeting scheduled for October 23, 2014 and will work diligently with the Proponent to meet that commitment.

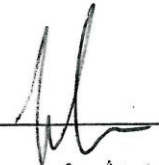
Respectfully submitted;



Paul Bruce
Fire Chief

Report accepted and recommended by the City Manager: _____

Date: _____



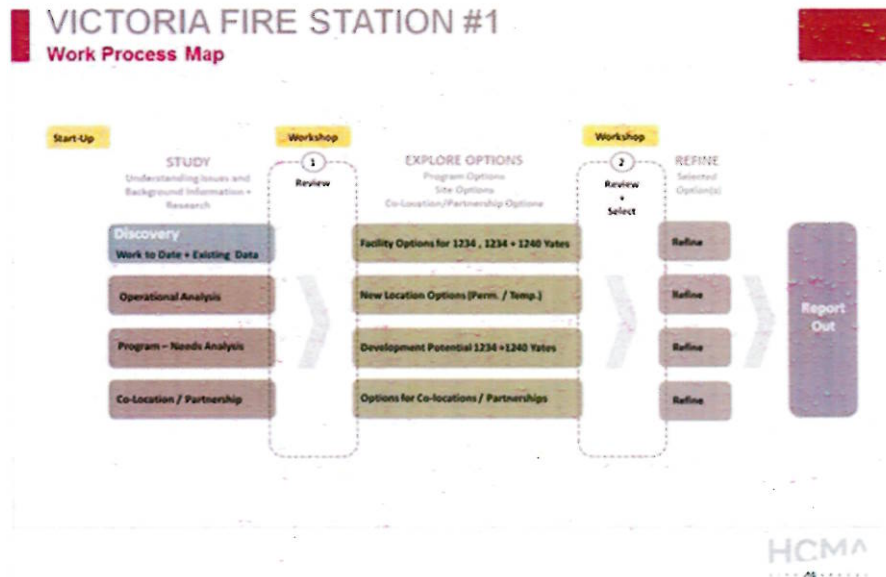
September 5, 2014

Attachment – Report on progress for Proponent

In Summary, We are essentially about **50% complete with Phase 2 of the project, targeting completion of the report by Mid-October** if that works for the city.

Background and preview of next workshop:

The work process map (shown below) included in the consultants proposal indicated a methodology with the following steps, including 2 stakeholder/committee workshops:



Study Phase – Discovery:

- A1) Review of existing data and work completed to date,
- A2) operational analysis (response and travel time analysis),
- A3) program/needs analysis and
- A4) review of co-location and partnership opportunities

Workshop 1: review and narrow down field of exploration in collaboration with stakeholders

Explore Options (Program Options, Site Options and Co-Location / Partnership Options)

- B) Facility Options for 1234, 1234+1240 Yates and for 1234+ 1240 + Camosun Street
- C1) New Location Options (search for alternate locations and test-fit facility options onto these sites)
- C2) Development potential 1234+1240 (if not used for Fire Station or together with Fire Station – informs decision on alternate locations)
- D) Options for Co-Locations / partnerships (new or existing site)

Workshop 2: review and select options to refine for final report

- E) Refine select options and report out

Due to limited availability of committee members during the summer months, Workshop 1 was delayed and combined with Workshop 2 and we have adjusted the work process map to suit. This means that the workshop that will take place on September 8 will cover scope originally intended for both workshop 1 and workshop 2. As of September 8, we will have completed the discovery phase and are about 50 or 60% complete with the exploratory phase with material to present for A through D.

Obtaining feedback and direction from the committee at the workshop will allow the completion of the exploratory phase, refinement of select options and final report.

The following indicates the change to the work process map and the status as of September 8, 2014. Our agenda for the Monday session will follow above structure A through E, with E being under the heading "Next Steps"

VICTORIA FIRE STATION #1

Agenda September 8, 2014

- A – Discovery – Recap and Summary
- B – Facility Options: Existing Site 1234 Yates; on 1234+1240 Yates & Camosun St.
- C – New Alternate Location(s) for VFS #1 and Development Potential 1234/1240
- D – Partnerships and Collocation Opportunities
- E – Next Steps

VICTORIA FIRE STATION #1

Work Process Map

