



## **Committee of the Whole Report**

### **For the Meeting of April 27, 2016**

---

**To:** Committee of the Whole  
**From:** Susanne Thompson, Director of Finance  
**Subject:** 2016 Strategic Plan Grant Applications

---

**Date:** April 18, 2016

### **RECOMMENDATIONS**

That Council:

1. Consider and approve, as determined by Council, the eligible Strategic Plan Grant applications outlined in Appendix B.

### **EXECUTIVE SUMMARY**

The purpose of this report is to outline the 2016 Strategic Plan Grant applications for Council's consideration. Grants are scheduled to be awarded at the May 5, 2016 Committee of the Whole meeting.

On January 14, 2016 Council directed staff to accept applications for the above grant program until March 31, 2016 and report on eligible applications. In 2016, the Fee-For-Service Grant program has been discontinued and incorporated into the Strategic Plan Grant program. The available funding is \$493,500.

Eligible applicants requesting funding \$10,000 and greater are required to present to Council before Council considers all applications. The Town Hall presentation meeting is scheduled for April 27, 2016.

The City received 66 grant applications for the 2016 Strategic Plan Grant intake, with 60 eligible applications totalling \$1,017,606; the eligible requested amounts range from \$800 to \$75,000. In 2015, the City received 64 eligible grant applications for the Strategic Plan Grants and Fee-for-Service Grants combined, totalling \$965,069; with requests ranging from \$850 to \$100,000. A total of \$697,408 was awarded in 2015.

In accordance to the City's grant policy (Appendix A), the 60 eligible applications are outlined in Appendix B. Of the eligible applications, 35 funding requests are \$10,000 or more totalling \$877,850 and 25 fund requests are less than \$10,000 totalling \$139,756 as shown in Appendix C.

Six applications are ineligible as outlined in Appendix D. Three of the ineligible applications impact public space and have been redirected to the My Great Neighbourhood fund. Two of the ineligible applications are requesting funding for festivals and one application is for an organization benefitting

its members only.

The 2016 Draft Financial Plan has allocated funding of \$640,000 for the Strategic Plan Grants and the Micro Grants. In January and February, Council awarded grants to the Coalition to End Homelessness of \$100,000, the Greater Victoria Film Commission of \$45,000 as well as the Micro Grants totalling \$1,500. The remaining amount to be allocated is \$493,500.

To assist Council's decision making, a variety of reports have been compiled to summarize the application information as follows:

1. Key criteria including, the applicant, dollar request, project/program description, number of residents and the percentage of Greater Victoria residents that benefit and the confirmed and non-confirmed funding sources for eligible applicants are shown in Appendix E.
2. The Strategic Plan Objectives and corresponding Outcome(s) are outlined in Appendix F.
3. As directed by Council, different funding options are shown in Appendix G. Below describes the intent of each funding option:

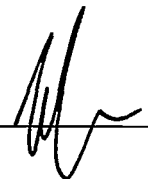
- Option 1  
All applicants will receive 48.5% of the eligible request amount
- Option 2  
Applicants with an eligible request amount below \$10,107 will receive the full eligible request amount and applicants equal or over \$10,107 will be capped at that amount
- Option 3  
Applicants will receive a maximum of 10% of the eligible project cost, but no more than the actual eligible request
- Option 4  
Applicants will receive a maximum of 12.5% of the eligible project costs, but no more than \$25,000
- Option 5  
Applicants will receive a maximum of 50% of the eligible project costs, but not more than \$10,755

Respectfully submitted,

  
Jo-Ann O'Connor,  
Manager, Financial Planning

  
Susanne Thompson  
Director of Finance

Report accepted and recommended by the City Manager:



Date: April 21, 2016

**List of Attachments**

Appendix A: City of Victoria Grant Policy

Appendix B: Eligible Strategic Plan Grant Applications

Appendix C: Eligible Strategic Plan Grant Applications \$10,000 and over and less than \$10,000

Appendix D: Ineligible Strategic Plan Grant Applications

Appendix E: Strategic Plan Grants Summarized by Key Criteria

Appendix F: Strategic Plan Grants Summarized by Strategic Plan Objectives and Outcomes

Appendix G: Eligible Strategic Plan Grant Funding Options