



1 Centennial Square  
Victoria, BC V8W 1P6 E [grants@victoria.ca](mailto:grants@victoria.ca)

# 2015 Micro Grant Application Form

Complete **Application Form** in its entirety and email to [grants@victoria.ca](mailto:grants@victoria.ca)

## SECTION 1. CONTACT INFORMATION

Individual Name: Eileen Coyle Telephone: 250-382-4141  
Mailing Address: 932 Market St. Email: eileenchix@gmail.com  
Are you in arrears with the City of Victoria? ☐ Yes ☒ No

## SECTION 2. PARTNERSHIP ORGANIZATION INFORMATION (IF APPLICABLE)

Organization Name: George Jay Elementary School PAC, partnering with SD61  
Mailing Address:  
1118 Princess Ave, Victoria, BC V8T1L3  
Contact Person: Leslie Lee Email: llee@sd61.bc.ca Telephone: (250) 385-3381

Registered under the *Society Act or registered Charity*? ☐ Yes ☐ No Society/Charity Registration Number: 10679 9927 RR0001

## SECTION 3. PROJECT OR PROGRAM INFORMATION

Project or program title: Indigenous Planting, Natural Playscape  
Which guidelines does this project or program fall under? ☐ Boulevard Gardening Guidelines ☒ Community Garden Policy  
Is this project in compliance the [Boulevard Gardening Guidelines](#) or [Community Garden Policy](#)? ☒ Yes ☐ No  
Description of the project or program and why the grant is needed, and how it aligns with or supports the **enhancement and steward of public spaces, green spaces, and food systems** strategic plan objective.

A Natural Playscape and learning space is currently being built at the South East corner of the school field. This is an area accessible to the public and to the children of the school, and it is also well-used by private daycares that are located nearby. The Parents Advisory Council would like to support the project and applying for this grant would allow us to provide indigenous plants to be planted around the perimeter of the Natural Playscape. The space is designed to enhance our ability to teach the children about indigenous plants, stewardship, and food systems.

How many people will benefit from the project or program? 500+ Percentage of Greater Victoria Residents? 50%  
What target audience will benefit? school children, residents of the area

## SECTION 4. PROJECT OR PROGRAM FINANCIAL INFORMATION

What is the project or program: Total Cost \$500 Amount Requested \$500  
How much is the organization contributing? We've contributed to the construction of the play site and will continue to be contributing to the space, financially and as volunteers.

## SECTION 5. PROJECT OR PROGRAM TIMELINE

Start Date: September 2015 Expected Completion Date: November 2015  
Project or program Location: George Jay Elementary School Field, South-East corner

## SECTION 6. PROJECT OR PROGRAM VOLUNTEERING



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How many volunteers will work on this project or program? We have the potential volunteers lined up as needed

Total volunteer hours required: 0

Can the project or program occur without volunteer support? ☒ Yes ☐ No



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## SECTION 7. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How do you or the support organization plan on publicly acknowledging the City's funding support?

- |   |  |
|---|--|
| <input type="checkbox"/> Website        | <input type="checkbox"/> Newspaper Advertisement |
| <input type="checkbox"/> Social Media   | <input type="checkbox"/> Newsletter              |
| <input type="checkbox"/> Sponsor Plaque | <input type="checkbox"/> Annual Report           |
| <input type="checkbox"/> Other _____    |  |

## SECTION 8. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. I agree to the following terms:

- I/We will be in compliance with all applicable municipal policies and bylaws
- I/We organization will publicly acknowledge the grant awarded by the City (if applicable)
- We are in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- We are not in arrears with the City of Victoria
- We are not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy and related Grant Category Addendum

\_\_\_\_\_  
*Signature of individual*

\_\_\_\_\_  
*Relationship to support organization (if applicable)*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of authorized officer of support organization*

\_\_\_\_\_  
*Position*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*