



#101-3960 Quadra Street, Victoria, BC V8X 4A3
Tel: 250-592-3479 Fax: 250-361-3422
Email: info@islandsexualhealth.org
www.islandsexualhealth.org

To whom it may concern

Subject: City of Victoria 2015 Strategic Plan Grant
Island Sexual Health Society; CRA #1199158673RR0001

Contact:
Bobbi Turner, Executive Director; 250-592-3479 ext. 206;
bturner@islandsexualhealth.org
101 – 3960 Quadra Street
Victoria BC V8X 4A3
Phone: 250 592-3479 (extension 206)

The Island Sexual Health society leads in the provision of exemplary sexual health education programs and clinical services. We look forward to the opportunity to apply for funding through your 2015 Strategic Planning Grant Program.

We would like to add that in 2014 our society faced some serious funding issues and as a result ended the 2013/2014 fiscal with a large deficit. We are very pleased to report that the society, with re-structuring and increased support from Island Health, has managed to finish this most recent fiscal (ending March 31st, 2015) with a surplus. We would be more than happy to provide any additional documentation around this as needed.

We thank you for the opportunity to apply for support through your Grants Program. Please feel free to contact me for any additional information.

Sincerely,

Bobbi Turner
Executive Director
Encls.



1 Centennial Square
Victoria, BC V8W 1P6

E grants@victoria.ca

2015 Strategic Plan Grant Application Form

How to Apply:

1. Complete **Application Form** in its entirety and send to grants@victoria.ca
2. Assemble **Eligibility Documentation**

Attach the following *required* documentation to ensure eligibility and completion of the 2015 Grant Application Form.

- ☐ Society or Charity confirmation – Provide society number and Certificate of Good Standing or Charity Registration Number and CRA Canadian Registered Charities details page showing charity status as **registered**
- ☐ Annual Report and Financial Statements – organization's current filed documents with the Registrar of Companies as required by the BC Society Act

SECTION 1. CONTACT INFORMATION

Organization Name: Island Sexual Health Society

Mailing Address: 101-3960 Quadra Street

Contact Person: Bobbi Turner

Email: btumer@islandsexualhealth.org

Telephone: 250 592-3479 (206)

Website: islandsexualhealth.org

SECTION 2. ORGANIZATION INFORMATION

Are you registered under the *Society Act*? ☒ Yes ☐ No

Society Registration Number: 1191158763RR0001

Organization mission/mandate

Island Sexual health leads in delivering exemplary sexual health services. Through the provision of clinical care and education, we empower individuals to make choices that enhance well-being; provide all-inclusive services and resources that support sexual health; and celebrate diversity of sexual expression. We define sexual health as a state of physical, emotional, mental, and social well-being relative to sexuality, and we strive to provide accessible services throughout Greater Victoria.

Brief history and role in benefitting residents of Greater Victoria

Island Sexual Health (ISHS) was established in 1969 in Victoria, BC and was incorporated April 11, 1984. Operating as a registered charity, ISHS is governed by a volunteer board of directors and has an operating budget of 1.5 million dollars. In our last fiscal, ISHS had a total of 27,000 patient visits to our 4 clinic locations (throughout Greater Victoria) for sexual health issues such as contraception and safer sex education; contraception prescriptions and IUD insertions; STI vaccination, testing, treatment, and support; pregnancy testing, pro-choice decision making support, and referrals; pap and pelvic exams; genital and breast exams; and access to free safer sex supplies including condoms, gloves, and oral dams. ISHS currently has 20 full and part time staff, 25 physicians and over 40 volunteers to assist in the provision of clinical sexual health services. ISHS provides placement for second year medical residents through the University of British Columbia in addition to placements for nursing, social work, and women's studies practicum students through the University of Victoria and Camosun College. In 2014/2015, ISHS's community education program provided education for over 12,000 participants through 496 workshops for students (Kindergarten-University), parents, and other community members. ISH's education program works to maximize sexual health education through the provision of comfortable, comprehensive, and interactive education workshops. In addition to our large volunteer base, ISHS provides placement for second year medical residents through the University of British Columbia in addition to placements for nursing, social work, and women's studies practicum students through the University of Victoria and Camosun College.

How many paid staff at organization? Full Time: 8

Part Time: 12

How many volunteer staff at organization? 40

Total volunteer hours: 4,420 per year



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SECTION 3. ORGANIZATION FINANCIAL INFORMATION

What is the organization's annual budget? 1.5 million

What other sources of funding do you receive and how is it used?

Source	Total Funding	Use
Medical Services Plan	800,000.00	Clinical Services
Island Health	127,740.00	Education
Product Sales	336,000.00	Clinical Services
Fee's	130,000.00	Education and Clinic Programs
Fundraising and Donations	106,260.00	Education and Clinic Programs

Has the organization filed for bankruptcy or currently seeking credit protection? ☐ Yes ☒ No

SECTION 4. PROJECT OR PROGRAM INFORMATION

Project or program title: Inclusion Development Project

Brief description of the project or program and why the grant is needed.

As a service provider ensuring equity, diversity and inclusion is a critical component in the delivery of sexual health services. As an organization we have the responsibility of ensuring that the services we provide along with how and where we deliver these services reflect the needs of our existing and potential clients. ISH wants to ensure that our staff and the services we deliver are culturally competent and reflect the diversity of our community members. While we have actively worked to ensure that we do provide inclusive services we are aware that we need to continue to address all aspects of our organization to be successful in our commitment to service diversity and in communicating with our community.

This project will take a four prong approach.

To begin with we would enlist the support of our youth committee to develop a questionnaire and plan for focus groups with several different community organizations (Victoria Sexual Assault Centre, the trans Community and Gays Men's network) to illicit information on the needs of these community members related to clinical practice.

Training (through VSAC's Trans Inclusion Workshop) for all organization staff that would provide us with the groundwork needed to develop an action plan to work towards sustainable and inclusive changes that we can carry forward with long term.

With this information meet and actively involve all staff, board members, volunteers and physicians in a strategic planning session to review current policies and procedures and actively address areas of inequity or areas that need a more formal review. Address such questions as how we can improve community understanding around these issues? As well as explore what is our role as a service provider in educating the public?

From there we would develop a plan (or inclusive blueprint) that addresses any needed changes to policies, procedures and internal organization structures such as client handouts, website wording, etc, in addition to addressing potential ways we can work towards improved public understanding of these issues.

Does this project or program impact public space? ☐ Yes ☒ No

Please select the Strategic Plan Objective that the project or program aligns with or supports (for further explanation of objectives, please read the full text of the Strategic Plan found at <http://www.victoria.ca/EN/main/city/corporate-strategic-plan.html>). Check off as many as is appropriate.

☐ Innovate and Lead

☒ Engage and Empower the Community

☐ Strive for Excellence in Land Use

☐ Build Financial Capacity of the Organization



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- | | |
|---|--|
| <input type="checkbox"/> Create Prosperity through Economic Development | <input type="checkbox"/> Nurture Our Arts, Culture and Learning Capital |
| <input type="checkbox"/> Make Victoria More Affordable | <input type="checkbox"/> Steward Water Systems and Waste Streams Responsibility |
| <input checked="" type="checkbox"/> Facilitate Social Inclusion and Community Wellness | <input type="checkbox"/> Plan for Emergencies Including Climate Change Short and Long Term |
| <input type="checkbox"/> Enhance and Steward Public Spaces, Green Spaces and Food Systems | <input type="checkbox"/> Demonstrate Regional Leadership |
| <input type="checkbox"/> Complete a Multi-modal Active Transportation Network | |

Explain in detail how this project or program will meet and support the City of Victoria's Strategic Plan Objectives.

Engage and Empowering the Community not only addresses how ISH can offer a safe and inclusive place for all community members but also builds on the strength of empowering those in our community to understand and better relate to our diverse population. Our intention is to involve youth in this process not only to educate other youth but to engage all ages around issues related to equity and inclusion. In our youth we see a generation that are often more open to diversity and through this openness we feel we can better communicate with the community at large.

This project also ties in with the strategic plan around Social Inclusion and Community Wellness. Our aim is to make our program as accessible as possible especially for those more marginalized clients. Clients who feel disadvantaged need a safe and secure place to access services and our organization strives to ensure that we are sensitive and open to addressing their needs.

How many will benefit from the project or program 1,000+

Percentage of Greater Victoria Residents? .3%

Who is your target audience? Marginalized community members who need access to safe and supportive sexual health services



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SECTION 5. PROJECT OR PROGRAM FINANCIAL INFORMATION

Please attach a detailed breakdown of all expenses for this application.

What is the project or program: Total Cost **\$3,540.00** Amount Requested **\$2,000.00**

Administrative costs are capped at a maximum of 18% of total budget. Indicate the percentage of administrative costs: 8%

How much is the organization contributing to this project or program? **\$ 1,540.00**

Please indicate the funding sources for this application:

☐ Government funding

Organization Name	Contact Person	Phone Number	Amount

☐ Corporate sponsorships

Organization Name	Contact Person	Phone Number	Amount

☐ Matching funds

Organization Name	Contact Person	Phone Number	Amount

☐ In-Kind contributions

Organization Name	Contact Person	Phone Number	Amount

☒ Waived fees and charges

Organization Name	Contact Person	Phone Number	Amount
Victoria Sexual Assault Centre	Alyx McAdams	250 507-3616	\$300.00

☐ Other

Organization Name	Contact Person	Phone Number	Amount

Grand Total of Other Funding Sources \$ 300.00

Partial funding may be available. Will the project occur without full funding by the grant? ☒ Yes ☐ No

If you do not receive full funding, what is the impact to the organization and project or program. Please provide an explanation below.

Any efforts that can be made on supporting ISH to be more inclusive will benefit both the organization and community. With less funding we still feel we can make an impact on better meeting these needs by implementing those aspect of this project that will provide the most benefit in the immediate and work towards long term solutions over time.



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SECTION 6. PROJECT OR PROGRAM TIMELINE

Project or program dates From: August 24th/2015 To: December 31st/2015

Project or program location: 101-3960 Quadra Street

Project or program timeline and major milestones.

Date	Milestone
August 2015	Youth Committee and Coordinator to administer questionnaire to local agencies for inclusion feedback
Late August 2015	Trans Inclusion Workshop with VSAC
September to October 2015	Coordinator to arrange Strategic Planning Session with all ISH Staff, Doctors and Volunteers
November/December 2015	Development of the Inclusive Blueprint that will direct ongoing internal changes and address direction of community based tasks/events to increase community awareness.

SECTION 7. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program 8

Total volunteer hours required: 160

Can the project or program occur without volunteer support?

☒ Yes ☐ No

SECTION 8. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How does your organization plan on publicly acknowledging the City's funding support?

☒ Website

☐ Newspaper Advertisement

☒ Social Media

☒ Newsletter

☐ Sponsor Plaque

☒ Annual Report

☐ Other _____

SECTION 9. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. I agree to the following terms:

- The organization will be in compliance with all applicable municipal policies and bylaws
- The organization will publicly acknowledge the grant awarded by the City
- The organization is in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- The organization is not in arrears with the City
- The organization is not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy

Signature: 

Position: EXECUTIVE DIRECTOR

Name: ROBERTA (BOBBI) TURNER

Date: JUNE 26th, 2015

BUDGET: Inclusion Development Project

Complete	Items	Details	Total Amount
Expenses	Salaries/wages/benefits	Project Coordinator	\$1,950.00
	Staff Costs related to training		\$600.00
	Strategic Planning Facilitator		\$250.00
	Office Supplies/Space		\$650.00
	Inclusion Workshop provided by VSAC		\$300.00
	Total Expenses		\$3,750.00

Complete	Items	Details	Total Amount
Revenues –	ISHS contribution		\$1,450.00
	City of Victoria		\$2,000.00
	VSAC		\$300.00
	Total Revenue		\$3,750.00

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[Canada Revenue Agency](#)

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Basic search results

Statistics and data on the Charities and giving webpages are compiled by the Charities Directorate of the Canada Revenue Agency (CRA) for the sole purpose of providing the public with direct access to information about charities in Canada.

The CRA is not responsible for the use and manipulation by any persons of this information.

Search criteria

Charity name: Island Sexual Health Society

Charity status: Registered

Search results: 1 match found.

Didn't find what you were looking for? See [Search tips](#).

Showing 1 entry on this page.

Charity name: ISLAND SEXUAL HEALTH SOCIETY / 119158673RR0001

Charity status: Registered

Effective date of status: 1984-04-11

Sanction: N/A

Address: 101-3960 QUADRA ST

City: VICTORIA Province/territory/outside of Canada: BRITISH COLUMBIA Country: CA
Postal code/Zip code: V8X4A3
Charity type: Health
Category: Services Other Than Hospitals

Showing 1 entry on this page.

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Date modified:

2015-01-28