



1 Centennial Square  
Victoria, BC V8W 1P6

E [grants@victoria.ca](mailto:grants@victoria.ca)

# 2015 Strategic Plan Grant Application Form

## How to Apply:

1. Complete **Application Form** in its entirety and send to [grants@victoria.ca](mailto:grants@victoria.ca)
2. Assemble **Eligibility Documentation**

Attach the following *required* documentation to ensure eligibility and completion of the 2015 Grant Application Form.

- ☒ Society or Charity confirmation – Provide society number and Certificate of Good Standing or Charity Registration Number and CRA Canadian Registered Charities details page showing charity status as **registered**
- ☒ Annual Report and Financial Statements – organization's current filed documents with the Registrar of Companies as required by the BC Society Act

## SECTION 1. CONTACT INFORMATION

Organization Name: IslandTransformations.Org Educational Society  
Mailing Address: 435 Kipling Street, Victoria, B.C. V8S 3J9  
Contact Person: Gerry Howell Jones Email: ghowellj@telus.net  
Telephone: 250-383-2501 Website: islandtransformations.org

## SECTION 2. ORGANIZATION INFORMATION

Are you registered under the *Society Act*? ☒ Yes ☐ No Society Registration Number: S-0045923  
Are you a registered Charity? ☐ Yes ☒ No Charity Registration Number: n/a

Organization mission/mandate

- Work for sustainable solutions to community concerns on or adjacent to Vancouver Island, and
- Act as a catalyst for activities that help provide 1) an enhanced quality of life that ensures a sustainable, healthy safe environment and 2) a sustainable economy that encourages prosperity for all and enhances human dignity

Brief history and role in benefitting residents of Greater Victoria

- Researched & published *The Light Rail Economic Opportunity Study* in 2002; subsequently made presentations on findings to about 50 Greater Victoria organizations.
- Organized The Malahat Coalition (promoting alternatives to highway expansion) and Cool Capital Coalition (challenging all CRD municipalities to create *Climate Protection Actions Plans* to cut greenhouse gas emissions); supported the Cool Colwood initiative.
- Continuing to mount displays at various venues throughout the CRD on rail based integrated transportation & renewable energy.
- Continuing to produce weekly web based newsletter focusing on sustainable transportation, integrated planning and renewable energy.

How many paid staff at organization? Full Time: Nil Part Time: Nil

How many volunteer staff at organization? Nil Total volunteer hours: More than 800 hours annually

## SECTION 3. ORGANIZATION FINANCIAL INFORMATION

What is the organization's annual budget? Basic budget of \$300, supplemented by project grants & honorariums \_\_\_\_\_

What other sources of funding do you receive and how is it used?

Source	Total Funding	Use
Memberships	\$300	Room rentals & display materials
Project grants	Vary annually	Project costs



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Student presentation honorariums	Vary annually	Room rental costs

Has the organization filed for bankruptcy or currently seeking credit protection? ☐ Yes ☒ No

## SECTION 4. PROJECT OR PROGRAM INFORMATION

Project or program title: Ivy Place Right-of-Way Enhancement

Brief description of the project or program and why the grant is needed.

The Ivy Place Right-of-Way in Oaklands is a steep hillside covered in vegetation, including a significant camas field and large Garry Oaks. With no defined use, and not used for vehicles, it has become an interesting rambling walking pathway for the locals, including children going to school and mediation walks, and as a walking connector. However, it remains a "secret" pathway to the general neighbourhood due to its hidden entranceways and unmaintained appearance.

This project will establish a well-defined pedestrian walkway at the Ivy Place Right-of-Way while enhancing the endangered Garry Oak ecosystem and addressing water considerations. Neighbours, school kids and local community, together in a collaborative effort with the City and environmental organizations will pool their resources to plan, remove invasive plants, plant new native shrubs and flowers, and improve the entranceways. The project will provide education on natural areas and lessons learned through walks, workshops/work parties, and the project report.

The grant is needed 1) to help provide focus to the project involving a wide range of participants: the City, neighbours, school kids, environmental groups, and the local community and 2) to provide key funding for plants, pathway material, signage and a watering tap.

The best time to plant native plants is in November/December, and therefore this project can be completed by year end versus other natural area projects in which main planting season is usually spring. This also means that the results and final report of this project can be quite useful as an early example for other projects throughout Victoria, and for the City to evaluate the suitability of the new granting process.

Does this project or program impact public space? ☒ Yes ☐ No

Please select the Strategic Plan Objective that the project or program aligns with or supports (for further explanation of objectives, please read the full text of the Strategic Plan found at <http://www.victoria.ca/EN/main/city/corporate-strategic-plan.html>). Check off as many as is appropriate.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Innovate and Lead                                  | <input checked="" type="checkbox"/> Enhance and Steward Public Spaces, Green Spaces and Food Systems  |
| <input checked="" type="checkbox"/> Engage and Empower the Community                   | <input checked="" type="checkbox"/> Complete a Multi-modal Active Transportation Network              |
| <input checked="" type="checkbox"/> Strive for Excellence in Land Use                  | <input checked="" type="checkbox"/> Nurture Our Arts, Culture and Learning Capital                    |
| <input checked="" type="checkbox"/> Build Financial Capacity of the Organization       | <input checked="" type="checkbox"/> Steward Water Systems and Waste Streams Responsibility            |
| <input checked="" type="checkbox"/> Create Prosperity through Economic Development     | <input checked="" type="checkbox"/> Plan for Emergencies Including Climate Change Short and Long Term |
| <input checked="" type="checkbox"/> Make Victoria More Affordable                      | <input checked="" type="checkbox"/> Demonstrate Regional Leadership                                   |
| <input checked="" type="checkbox"/> Facilitate Social Inclusion and Community Wellness |   |

Explain in detail how this project or program will meet and support the City of Victoria's Strategic Plan Objectives.

**Innovate and Lead:** Working collaboratively with the City, local community and environmental/natural area organizations, this project will help provide the principles for 1) establishing a Greenways advisory committee and 2) the enhancement of natural

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areas within what is already public space.

**Engage and Empower the Community:** This project will show how local residents can work proactively together to enhance their unique area, which in this case is the ambience and pedestrian connectivity of the Ivy Place Right-of-Way. This project builds upon Edmonton's Great Neighbourhood initiative in which a key element is "working with residents and supporting their efforts to create the place they want their neighbourhoods to be". The topography of the Ivy Place Right-of-Way naturally lends itself to walking only, which makes it an ideal candidate to support walking programs such as "Walk On, Victoria".

**Strive for Excellence in Planning and Land Use:** An on-going discussion and debate in Victoria is how to manage and define the use of the large number of ill-defined road Right-of-Ways. Driven by placemaking principles, this project will focus on one of those Right-of-Ways, Ivy Place, with a goal to enhancing it and the local surrounding area, and as a connector to local urban village (Hillside Centre) and public transportation.

**Build the Financial Capacity of the Organization:** This project will provide an opportunity to explore how pedestrian walkways in natural areas can enhance the neighbouring properties in value, quality and usability.

**Create Prosperity Through Economic Development:** Economic development in Victoria is often focused on the downtown hub, yet the outlying neighborhoods also have enormous potential for both building economic growth and diversifying. The area surrounding Ivy Place has already seen an early indication of the growth potential of economy and local jobs by having natural areas and Greenways as prominent features; this project will build upon that foundation and encourage this emerging trend.

**Make Victoria More Affordable:** Too often "more affordable" necessitates that natural areas are first to be sacrificed; but that need not be the case here. The Ivy Place "Right-of-Way" and surrounding area provides the opportunity through cooperative and smart planning to protect and enhance the natural areas at the same time as providing affordable housing through, for example, appropriate use of garden suites. Also see objective below, "Facilitate Social Inclusion and Community Wellness".

**Facilitate Social Inclusion and Community Wellness:** One successful way of promoting community wellness in a bustling city is to provide some significant natural pockets in the local neighbourhood so that residents, including school children, can immerse themselves in the natural experience not only more frequently but also without having to travel long distances. This ensures more equal access to natural areas for those on limited incomes that cannot afford and would not otherwise be able to travel to intriguing, natural-oriented destinations outside the city.

**Enhance and Steward Public Spaces, Green Spaces and Food Systems:** The most important objective that this project addresses is to enhance a public space, which happens to already be a green space. This project can provide valuable "hands-on" input into the Parks Master Plan, will enhance the native Garry Oak ecosystem, and improve connectivity for the ecosystem corridor to Summit Park. Many native plants are edible and indeed were important food sources for native peoples. They have the advantage of requiring much less watering, or perhaps none, after they have been established (especially important in terms of conserving valuable water resources, something that will only become more critical as we see the effects of Climate Change).

**Complete a Multi-Modal and Active Transportation Network:** The focus of this project is to provide an intriguing walking experience with connectivity. It is already used quite extensively by residents of the local neighbourhood, but needs improvements, particularly at the entranceways in order to tie it in and identify it as part of a recognizable pedestrian transportation network to the local urban village, (Hillside Centre), public transportation and another important 2015 Greenway connector, the Doncaster pathway which is scheduled by the City of Victoria for improvement in Summer 2015. The project could also provide an early "pilot" for the "No Exit for Motor Vehicles" signage program planned by the City of Victoria.

**Nurture Our Arts, Culture and Learning Capital:** The arts and culture partners, local schools and daycares will be engaged through the educational walks focused on native natural areas and involvement in planting work parties.

**Steward Water Systems and Waste Stream Responsibly:** The Ivy Place "Right-of-Way" is on the edge of the Bowker Creek watershed. This project will highlight the importance of Bowker Creek and implement measures to handle water drainage issues. The project is also on top of a hill, so it will also focus on water retention techniques to reduce strain and issues downhill.

**Plan for Emergencies Including Climate Change Short and Long-Term:** While it is recognized that this objective is focused on dealing with emergencies, one possible cause of such emergencies is noted as "Climate Change". The Ivy Place Right-of-Way project addresses Climate Change in many ways, which helps reduce the need for such emergencies, particularly if replicated in other areas. This is accomplished: by enhancing the non-motorized transportation, reducing the need for vehicular traffic; by providing an intriguing local natural attraction, more people will spend their time in the area rather than driving to more distant destinations; by establishing a strong pool of native plants which are arguably more resilient to Climate Change effects.

**Demonstrate Regional Leadership:** While it is recognized that this objective is focused on amalgamation, the title is "Demonstrate Regional Leadership" and in that regard, this project can show leadership. As noted in the above objectives, this project shows regional leadership by: empowering the community, effective and appropriate use of Right-of-Ways, incorporation of natural areas and pedestrian Greenways, community wellness, Bowker Creek awareness, and addressing Climate Change.

How many will benefit from the project or program? Oaklands and surrounding area

Percentage of Greater Victoria Residents? n/a%

Who is your target audience? local community and residents, walkers, schools, daycares, workers



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## SECTION 5. PROJECT OR PROGRAM FINANCIAL INFORMATION

Please attach a detailed breakdown of all expenses for this application.

What is the project or program: Total Cost \$ 3850 Amount Requested \$ 1900

Administrative costs are capped at a maximum of 18% of total budget. Indicate the percentage of administrative costs: 0 %

How much is the organization contributing to this project or program? \$ 1950 (through volunteers, see below)

Please indicate the funding sources for this application:

☐ Government funding

Organization Name	Contact Person	Phone Number	Amount

☐ Corporate sponsorships

Organization Name	Contact Person	Phone Number	Amount

☐ Matching funds

Organization Name	Contact Person	Phone Number	Amount

☒ In-Kind contributions

Organization Name	Contact Person	Phone Number	Amount
Volunteers	Clare Thomas	(778) 679-8940	\$1950

☐ Waived fees and charges

Organization Name	Contact Person	Phone Number	Amount

☐ Other

Organization Name	Contact Person	Phone Number	Amount

Grand Total of Other Funding Sources \$ 1950

Partial funding may be available. Will the project occur without full funding by the grant? ☐ Yes ☒ No

If you do not receive full funding, what is the impact to the organization and project or program. Please provide an explanation below.

Without funding, the project would not have the plant or path material to work with, and so the project would not be able to proceed.



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## SECTION 6. PROJECT OR PROGRAM TIMELINE

Project or program dates From: July 24, 2015 To: December 31, 2015

Project or program location: Ivy Place Right of Way Enhancement

Project or program timeline and major milestones.

Date – Start to (Milestone)	Activity (Milestone)
Jul 2015 to (Oct 2015)	Develop detailed ecosystem plan covering planting, pathway, maintenance, drainage aspects, including watershed protection for Bowker Creek (Plan completed)
Jul 2015 to (Oct 2015)	Research plant inventory and develop mapping (Inventory/map document complete)
Jul 2015 to (Dec 2015)	Develop project report document as the project evolves, with significant findings and observations (Final report document completed)
Aug 2015 to (Dec 2015)	Remove invasive plants (Ongoing)
Sep 2015 to (Dec 2015)	Determine location of directional signs in neighbouring area (Signs erected)
Sep 2015 to (Dec 2015)	Design entranceways to increase visibility and engage local community (Entranceways installed)
Sep 2015 to (Dec 2015)	Implement water retention, drainage, soil erosion measures (Measures completed)
Nov 2015 to (Dec 2015)	Plant native shrubs and flowers (Planted)
Nov 2015 to (Dec 2015)	Enhance pathway surface (Upgraded surface)
Dec 2015 to (Dec 2015)	Update Native Ecosystem Corridor plan (Plan completed)

## SECTION 7. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 8 Total volunteer hours required: 130

Can the project or program occur without volunteer support? ☐ Yes ☒ No

## SECTION 8. PUBLIC ACKNOWLEDGEMENT

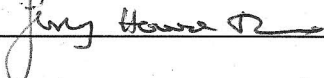
All grant recipients are required to publicly acknowledge the grant. How does your organization plan on publicly acknowledging the City's funding support?

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Website | <input type="checkbox"/> Newspaper Advertisement  |
| <input type="checkbox"/> Social Media       | <input checked="" type="checkbox"/> Newsletter    |
| <input type="checkbox"/> Sponsor Plaque     | <input checked="" type="checkbox"/> Annual Report |
| <input type="checkbox"/> Other _____        |   |

## SECTION 9. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. I agree to the following terms:

- The organization will be in compliance with all applicable municipal policies and bylaws
- The organization will publicly acknowledge the grant awarded by the City
- The organization is in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- The organization is not in arrears with the City
- The organization is not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy

Signature: 

Position: Secretary

Name: Gerry Howell Jones

Date: June 25, 2015

**Ivy Place Right-of-Way Enhancement  
2015 Budget**

<b>Expense Item</b>	<b>City funded</b>	<b>Other Sources</b>	<b>Total</b>
Volunteer Labour		\$1,950.00	<b>\$1,950.00</b>
Native Plants	\$900.00		<b>\$900.00</b>
Directional Signs	\$550.00		<b>\$550.00</b>
Path material	\$200.00		<b>\$200.00</b>
Watering tap	\$250.00		<b>\$250.00</b>
<b>TOTAL</b>	<b>\$1,900.00</b>	<b>\$1,950.00</b>	<b>\$3,850.00</b>



## 2015 Annual Report BC SOCIETY

FORM 11  
SOCIETY ACT  
Section 68

Filed Date and Time: **June 23, 2015 12:26 PM Pacific Time**

### ANNUAL REPORT DETAILS

**NAME OF SOCIETY**

ISLANDTRANSFORMATIONS.ORG EDUCATIONAL SOCIETY  
435 KIPLING STREET  
VICTORIA BC  
CANADA V8S 3J9

**SOCIETY INCORPORATION NUMBER**

**S-0045923**

**DATE OF INCORPORATION**

**April 3, 2003**

**DATE OF ANNUAL GENERAL MEETING (AGM)**

**May 22, 2015**

### DIRECTOR INFORMATION as of May 22, 2015

**Last Name, First Name, Middle Name:**

DILLER, ERIC

**Physical Address:**

9250 EAST SAANICH RD  
NORTH SAANICH BC V8L 1H8

**Mailing Address:**

9250 EAST SAANICH RD  
NORTH SAANICH BC V8L 1H8

**Last Name, First Name, Middle Name:**

FAULKS, RICHARD M

**Physical Address:**

196 WERRA RD  
VICTORIA BC V9B 1N4

**Mailing Address:**

196 WERRA RD  
VICTORIA BC V9B 1N4

**Last Name, First Name, Middle Name:**

GARTSHORE, IAN ELLIOT

**Physical Address:**

353 7TH ST  
NANAIMO BC V9R 1E3

**Mailing Address:**

353 7TH ST  
NANAIMO BC V9R 1E3

**Last Name, First Name, Middle Name:**

HENDERSON, IRWIN

**Physical Address:**

158 MEDANA ST  
VICTORIA BC V8V 2H5

**Mailing Address:**

158 MEDANA ST  
VICTORIA BC V8V 2H5

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**Last Name, First Name, Middle Name:**

HOWELL JONES, GERRY (Name Correction or Legal Name Change from JONES, GERG-HOWELL)

**Physical Address:**

435 KIPLING ST  
VICTORIA BC V8S 3J9

**Mailing Address:**

435 KIPLING ST  
VICTORIA BC V8S 3J9

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**Last Name, First Name, Middle Name:**

TROTTER, ROBERT

**Physical Address:**

3823 MERRIMAN DRIVE  
VICTORIA BC V8P 2S8

**Mailing Address:**

3823 MERRIMAN DRIVE  
VICTORIA BC V8P 2S8

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**Last Name, First Name, Middle Name:**

WICKSON, ROBERT

**Physical Address:**

2836 INEZ DRIVE  
VICTORIA BC V9A 2J1

**Mailing Address:**

2836 INEZ DRIVE  
VICTORIA BC V9A 2J1

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**IslandTransformations.Org**  
**Financial Statements**  
*As of March 31, 2015*

<b>INCOME &amp; EXPENSES</b>	<b>2013-14</b>	<b>2014-15</b>	<b>Change</b>	<b>Notes</b>
<b>Income</b>				
Contributions	75.00	0.00	-75.00	No geography class presentation
Interest - chequing/savings	0.19	0.03	-0.16	
Interest - term deposit	36.93	37.37	0.44	
Membership dues	155.00	110.00	-45.00	Arrears to be collected this year
Total income	267.12	147.40	-119.72	
<b>Expenses</b>				
Displays	31.50	160.75	129.25	Insurance for CUPF display plus pamphlet printing
Meeting hall rental	0.00	0.00	0.00	
Meeting room rental	0.00	120.00	120.00	\$60 owing (plus \$180 from last fiscal year)
Society Act filing	25.00	0.00	-25.00	\$25 to be reimbursed
Donations	0.00	0.00	0.00	
Cheque purchase	0.00	75.95	75.95	Original cheque order sufficed until 2014!
Total Expenses	56.50	356.70	300.20	
<b>Net Income</b>	<b>210.62</b>	<b>-209.30</b>	<b>-419.92</b>	
<b>ASSETS &amp; LIABILITIES</b>	<b>Mar 31,14</b>	<b>Mar 31,15</b>	<b>Change</b>	
<b>Assets</b>				
Cash box	23.72	23.72	0.00	
Chequing/Savings a/c	1,098.36	851.69	-246.67	
Term deposit	3,114.03	3,151.40	37.37	Bequest in term investment
Credit Union shares	5.00	5.00	0.00	CCSCU moved shares to separate account in Feb/13
<b>Total Assets</b>	<b>4,241.11</b>	<b>4,031.81</b>	<b>-209.30</b>	
<b>Current Liabilities</b>				
Equipment Maintenance Fund	177.30	177.30	0.00	No LCD projector rental this FY
Meeting room rental owing	180.00	240.00	60.00	Invoice requested
GST payable	-205.93	-205.93	0.00	
<b>Total Current Liabilities</b>	<b>151.37</b>	<b>211.37</b>	<b>60.00</b>	