



1 Centennial Square
Victoria, BC V8W 1P6

E grants@victoria.ca

2015 Strategic Plan Grant Application Form

How to Apply:

1. Complete **Application Form** in its entirety and send to grants@victoria.ca
2. Assemble **Eligibility Documentation**

Attach the following *required* documentation to ensure eligibility and completion of the 2015 Grant Application Form.

- ☐ Society or Charity confirmation – Provide society number and Certificate of Good Standing or Charity Registration Number and CRA Canadian Registered Charities details page showing charity status as **registered**
- ☐ Annual Report and Financial Statements – organization's current filed documents with the Registrar of Companies as required by the BC Society Act

SECTION 1. CONTACT INFORMATION

Organization Name: **White Eagle Polish Association "Bialy Orzel"**

Mailing Address: _____

Contact Person: **Ewa Caputa** Email: **ecaputa@shaw.ca**

Telephone: **250 384 4759** Website: **<https://victoriapolishhall.wordpress.com/>**

SECTION 2. ORGANIZATION INFORMATION

Are you registered under the *Society Act*? ☒ Yes ☐ No Society Registration Number: **4429**

Are you a registered Charity? ☐ Yes ☒ No Charity Registration Number: _____

Organization mission/mandate

To maintain our identity by enriching the fabric of Canadian ethnicity. Polish history base on respect for other cultures as multiculturalism is an integrated part of the Polish culture, is secreted with tradition of the old world. We build unity with a new country and our culture is a gift which we bring with us to our new country.

Brief history and role in benefitting residents of Greater Victoria

The Polish House (Polish Hall) was built in 1955 by a group of volunteers, WW II veterans of Polish origin. Since then, it serves both Polish community and the residents of our city. Today the Polish House is famous for the diversity of functions and events of the ethnic, cultural, culinary and entertainment and private nature.

How many paid staff at organization? Full Time: **0** Part Time: **2**

How many volunteer staff at organization? **70** Total volunteer hours: **500**

SECTION 3. ORGANIZATION FINANCIAL INFORMATION

What is the organization's annual budget? _____

What other sources of funding do you receive and how is it used?

Source	Total Funding	Use
Hall rental	54351.85	Programs (Polish school, library, band) = hall maintenance (taxes, utilities, repairs, equipment. replacement)
Fund rising (lunches, dinners)	5313.5	Programs + reno
Others	1250	Programs + reno
Bar 5313.4		Programs



1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

--	--	--

Has the organization filed for bankruptcy or currently seeking credit protection? ☐ Yes ☒ No

SECTION 4. PROJECT OR PROGRAM INFORMATION

Project or program title: **Adapting the building for people with disabilities.**

Brief description of the project or program and why the grant is needed.

Polish house is an old building in which there is no elevator or adequate disabled-friendly devices, resulting in an exclusion of the older or disabled citizens from an opportunities to take part in organized events at the Polish Home.

Does this project or program impact public space? ☒ Yes ☐ No

Please select the Strategic Plan Objective that the project or program aligns with or supports (for further explanation of objectives, please read the full text of the Strategic Plan found at <http://www.victoria.ca/EN/main/city/corporate-strategic-plan.html>). Check off as many as is appropriate.

- | | |
|--|--|
| <input type="checkbox"/> Innovate and Lead - yes | <input type="checkbox"/> Enhance and Steward Public Spaces, Green Spaces and Food Systems - yes |
| <input type="checkbox"/> Engage and Empower the Community - yes | <input type="checkbox"/> Complete a Multi-modal Active Transportation Network |
| <input type="checkbox"/> Strive for Excellence in Land Use - yes | <input type="checkbox"/> Nurture Our Arts, Culture and Learning Capital - yes |
| <input type="checkbox"/> Build Financial Capacity of the Organization - yes | <input type="checkbox"/> Steward Water Systems and Waste Streams Responsibility |
| <input type="checkbox"/> Create Prosperity through Economic Development - yes | <input type="checkbox"/> Plan for Emergencies Including Climate Change Short and Long Term -yes |
| <input type="checkbox"/> Make Victoria More Affordable - yes | <input type="checkbox"/> Demonstrate Regional Leadership - yes |
| <input type="checkbox"/> Facilitate Social Inclusion and Community Wellness - yes | |

Explain in detail how this project or program will meet and support the City of Victoria's Strategic Plan Objectives.

Building adapted for use by elderly persons or with disabilities will be benefit all residents of the city without exclusions and limitations by allowing difference, creates better community integration,, enriches the urban culture scene.



1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

How many will benefit from the project or program? **More than 1000** Percentage of Greater Victoria Residents? More than 1%

Who is your target audience? **Elderly or people with disabilities.**



1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

SECTION 5. PROJECT OR PROGRAM FINANCIAL INFORMATION

Please attach a detailed breakdown of all expenses for this application.

What is the project or program: Total Cost **\$30000** Amount Requested **\$9995**

Administrative costs are capped at a maximum of 18% of total budget. Indicate the percentage of administrative costs: none ____%

How much is the organization contributing to this project or program? **\$ 20 000**

Please indicate the funding sources for this application:

☐ Government funding

Organization Name	Contact Person	Phone Number	Amount

☐ Corporate sponsorships

Organization Name	Contact Person	Phone Number	Amount

☐ Matching funds

Organization Name	Contact Person	Phone Number	Amount
White Eagle Polish Association	Adolf Literowicz	250 8866855	10000

☐ In-Kind contributions

Organization Name	Contact Person	Phone Number	Amount
White Eagle Association	Grazyna Piekarz	250 388 9730	10000

☐ Waived fees and charges

Organization Name	Contact Person	Phone Number	Amount

☐ Other

Organization Name	Contact Person	Phone Number	Amount

Grand Total of Other Funding Sources \$20000

Partial funding may be available. Will the project occur without full funding by the grant? ☐ Yes ☒ No

If you do not receive full funding, what is the impact to the organization and project or program. Please provide an explanation below.

Our organization will postpone the realization of the project.



1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

SECTION 6. PROJECT OR PROGRAM TIMELINE

Project or program dates From: Oct. 2015 To: Oct 2016

Project or program location: Polish Hall, 90 Dock Street.

Project or program timeline and major milestones.

Date	Milestone
Oct/ Dec 2015	Tendering the project
Jan 2016	Choosing the project for the best price
Feb- June 2016	Bathroom for disable people on the both floors (done mostly by volunteers)
June-Oct	Lift construction

SECTION 7. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 20 Total volunteer hours required: c. 450 h

Can the project or program occur without volunteer support? ☐ Yes ☒ No

SECTION 8. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How does your organization plan on publicly acknowledging the City's funding support?

- | | |
|--|---|
| <input type="checkbox"/> Website - yes | <input type="checkbox"/> Newspaper Advertisement - yes |
| <input type="checkbox"/> Social Media - yes | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsor Plaque - yes | <input type="checkbox"/> Annual Report - yes |
| <input type="checkbox"/> Other <u>yes</u> | |

SECTION 9. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. I agree to the following terms:

- The organization will be in compliance with all applicable municipal policies and bylaws
- The organization will publicly acknowledge the grant awarded by the City
- The organization is in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- The organization is not in arrears with the City
- The organization is not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy

Signature: _____

Position: _____

Name: Adolf Literowicz

Date: 26.06. 2015

White Eagle Association Elevator Project

Elevator	10000
Installation	2000
Bathroom adaptation	10000
Electrical job	1000
Ventilation :	7000
Total	30000