CITY OF VICTORIA

1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

How to Apply:

1. Complete **Application Form** in its entirety and send to grants@victoria.ca
2. Assemble **Eligibility Documentation**

Attach the following *required* documentation to ensure eligibility and completion of the 2015 Grant Application Form.

☑ Society or Charity confirmation – Provide society number and Certificate of Good Standing or Charity Registration Number and CRA Canadian Registered Charities details page showing charity status as ***registered***

☑ Annual Report and Financial Statements – organization's current filed documents with the Registrar of Companies as required by the BC Society Act

SECTION 1. CONTACT INFORMATION

Organization Name: The Bateman Foundation/The Robert Bateman Centre

Mailing Address: 300 – 470 Belleville St, Victoria, BC V8V 1W9

Contact Person: Cassie Holcomb

Email: cassie.holcomb@batemanfoundation.org

Telephone: 250-940-3626 ext 303

Website: batemancentre.org

SECTION 2. ORGANIZATION INFORMATION

Are you registered under the *Society Act*? ☐ Yes ☑ No

Society Registration Number: 802568-1

Are you a registered Charity? ☑ Yes ☐ No

Charity Registration Number: 846937688RR0001

Organization mission/mandate

The Bateman Foundation is a national public charity formed to conserve and interpret the largest and most representative body of Robert Bateman's work in the world. We connect people to the magic of nature through art. The Bateman Foundation inspires a passion for nature in people of all ages, through the arts, observation, experience and dialogue. We have established and maintained an art museum, the Robert Bateman Centre, that conserves, enhances, and makes public a cultural legacy of art that creates dialogue, and inspires action, about the preservation and sustainability of the natural environment and our interdependence with nature. We believe that nature is magic, all people have the right to access nature, exposure to nature is essential for our health and the health of the planet, every child should have the right to unstructured play in nature and nature is an infinite source of reason, imagination, and invention.

Brief history and role in benefitting residents of Greater Victoria

The Robert Bateman Centre has been operating since May 2013. We offer direct access to the artwork of an important Canadian artist and naturalist. Robert Bateman's artwork is not only an important part of our cultural landscape, it also inspires people of all ages to have a sense of awe and wonder about nature. We use this experience to encourage people to have a closer relationship to nature and reap the health and social benefits of this interaction. We are committed to offering barrier-free access to as many Greater Victorians as possible. We offer up to 16 "admission-free" opportunities throughout the year where everyone can access the Centre free of charge reaching 5786 people in 2014 at a value of over $55,000. Last year, we launched a partnership with the Greater Victoria Public Library to provide 20 passes that can be "checked out" at library branches and used for free family admission. We estimate this contribution alone to be worth $11,000 with the potential to reach up to 5800 people. We also offer education programs to students of all ages including a bursary program for low-income schools that sees 40 classes visit the centre for free. The free admission and education programs are complimented by a robust line-up of art and nature events offered to a variety of adult and youth audiences encourage. Our exhibits and displays are updated regularly with three new exhibits debuting in 2015 including a community collaboration of entitled oneTree. Opening in November, oneTree will feature artwork from 45 Canadian artists all using wood from the same salvaged Big Leaf Maple.

How many paid staff at organization? Full Time: 3 Part Time: 10

How many volunteer staff at organization? 30 Total volunteer hours: 1425

SECTION 3. ORGANIZATION FINANCIAL INFORMATION

What is the organization's annual budget? $845,900

What other sources of funding do you receive and how is it used?

CITY OF VICTORIA

1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

Source	Total Funding	Use
Retail Operations	$322,963	Retail Ops, Public Programming, Exhibits, Admin
Public Programming and Exhibits	$207,740	Retail Ops, Public Programming, Exhibits, Admin
Donations and Pledges	$296,021	Retail Ops, Public Programming, Exhibits, Admin
Legacy Project	$20,000	Legacy Development

Has the organization filed for bankruptcy or currently seeking credit protection? ☐Yes ☑No

SECTION 4. PROJECT OR PROGRAM INFORMATION

Project or program title: Community Access to the Robert Bateman Centre

Brief description of the project or program and why the grant is needed.

Support is requested for the following four key areas of our operations: Barrier-Free Access, Educational Programs, Arts and Nature Events and Exhibits. Funding is needed to support these programs. We are committed to providing barrier-free access to the Centre for as many people as possible. Through our collections, research, exhibits, and programming, we encourage experiential learning, observation and dialogue, and inspire people of all ages to find their place in nature. Part of this grant will fund free community access days as well as our library pass program exposing the centre to over 6000 people for free. Funding is also needed for our educational program that includes bursaries for low-income classes. This will ensure more students are exposed to Robert Bateman's work and are inspired to spend time in nature. Funding will allow us to offer free field trips to more than 40 classes. We also will also offer at least 12 unique Art and Nature events per year - including lectures, special tours, and hands-on art activities. These offer participants a chance to interact on a deeper level with the artwork and the philosophy of the centre. It is important to keep our exhibits fresh and new and funding through this grant will help produce exhibits which explore new facets of this vast subject area. Exhibits (3 per year) will allow visitors to learn not only a deeper story about the life and work of Bateman but also explore other artists and environmental issues.

Does this project or program impact public space? ☐Yes ☑No

Please select the Strategic Plan Objective that the project or program aligns with or supports (for further explanation of objectives, please read the full text of the Strategic Plan found at http://www.victoria.ca/EN/main/city/corporate-strategic-plan.html). Check off as many as is appropriate.

- ☐ Innovate and Lead
- ☐ Engage and Empower the Community
- ☐ Strive for Excellence in Land Use
- ☐ Build Financial Capacity of the Organization
- ☐ Create Prosperity through Economic Development
- ☐ Make Victoria More Affordable
- ☐ Facilitate Social Inclusion and Community Wellness
- ☐ Enhance and Steward Public Spaces, Green Spaces and Food Systems
- ☐ Complete a Multi-model Active Transportation Network
- ☑ Nurture Our Arts, Culture and Learning Capital
- ☐ Steward Water Systems and Waste Streams Responsibility
- ☐ Plan for Emergencies Including Climate Change Short and Long Term
- ☐ Demonstrate Regional Leadership

Explain in detail how this project or program will meet and support the City of Victoria's Strategic Plan Objectives.

This program meets and supports the City of Victoria's Strategic Plan Objective "Nurture Our Arts, Culture and Leaning Capital." The arts are an important part of our community. They transport us to different places and cultures and provide an outlet for creative expression. At the Robert Bateman Centre, we use the art of Robert Bateman to inspire everyone and express the importance of nature and its positive impact on our lives Our programs, which reach people of all ages, inspire discovery, understanding and development of a love of nature leading to healthy and creative living, environmental stewardship, and spiritual growth.

CITY OF VICTORIA

1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

How many will benefit from the project or program? 25,000 Percentage of Greater Victoria Residents? 50%

Who is your target audience? Locals and Tourists – in particular people over 45 with children

SECTION 5. PROJECT OR PROGRAM FINANCIAL INFORMATION

Please attach a detailed breakdown of all expenses for this application

What is the project or program: Total Cost $845,900 Amount Requested $10,000

Administrative costs are capped at a maximum of 18% of total budget. Indicate the percentage of administrative costs: 9.7%

How much is the organization contributing to this project or program? $530,703

Please indicate the funding sources for this application:

☑ Government funding

Organization Name	Contact Person	Phone Number	Amount
BC Gaming Commission		250-387-5311	$39,200

☑ Corporate sponsorships

Organization Name	Contact Person	Phone Number	Amount
Shaw Communications	Shauna Coffyn	587-390-3333	$50,000
Corporate Members (10)			$7,000

☑ Matching funds

Organization Name	Contact Person	Phone Number	Amount
Victoria Foundation	Sara Neely	250-381-5532	$2,500

☑ In-Kind contributions

Organization Name	Contact Person	Phone Number	Amount
Royal BC Museum	Angela Williams	250-356-7226	$31,115
Used Victoria	Lacey Sheardown	250-480-3291	$6,200
Times Colonist	Dianne Dallas	250-380-5264	$12,000

☐ Waived fees and charges

Organization Name	Contact Person	Phone Number	Amount

☑ Other

Organization Name	Contact Person	Phone Number	Amount
Harbourside Rotary	Randy Decksheimer	250-480-3515	$8,000
Victoria Foundation	Sara Neely	250-381-5532	$6,300

Grand Total of Other Funding Sources $162,315

Partial funding may be available. Will the project occur without full funding by the grant? ☐ Yes ☐ No

If you do not receive full funding, what is the impact to the organization and project or program. Please provide an explanation below.

If we do not receive full funding from the City of Victoria, our programs will be negatively impacted. With less funding, we will not be able

CITY OF VICTORIA

1 Centennial Square
Victoria, BC V8W 1P6 E grants@victoria.ca

2015 Strategic Plan Grant Application Form

to offer as many public programs or free admission days. Less school children and people from Greater Victoria would be able to access the Centre and experience the artwork of Robert Bateman and the events we have to offer.

SECTION 6. PROJECT OR PROGRAM TIMELINE

Project or program dates From: August 2015 To: August 2016

Project or program location: The Robert Bateman Centre, 470 Belleville St, Victoria, BC V8V 1W9

Project or program timeline and major milestones.

Date	Milestone
January 1, 2016	Have offered 6000 free admissions to the Centre
January 1, 2016	20% increase in memberships
January 1, 2016	35 active volunteers recruited and trained
July 1, 2016	Have offered 40 paid education programs and 40 bursary education programs
August 31, 2016	Have offered at least 12 public programs (at least one every month)
August 31, 2016	Have produced 3 new temporary exhibits

SECTION 7. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 30 Total volunteer hours required: 1500

Can the project or program occur without volunteer support? ☐ Yes ☐ No

SECTION 8. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How does your organization plan on publicly acknowledging the City's funding support?

- [x] Website
- [x] Social Media
- [x] Sponsor Plaque
- [ ] Other
- [x] Newspaper Advertisement
- [x] Newsletter
- [x] Annual Report

SECTION 9. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct. I agree to the following terms:

- The organization will be in compliance with all applicable municipal policies and bylaws
- The organization will publicly acknowledge the grant awarded by the City
- The organization is in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- The organization is not in arrears with the City
- The organization is not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy

Signature: Position: Managing Director

Name: Aimee Ippersiel Date: June 26, 2015

The Bateman Foundation - Quick View

Charity's detail page

Registration no.: 846937688RR0001

Designation: Charitable organization

Programs and activities:

Ongoing programs:

THE PURPOSE OF THE FOUNDATION IS TO PROMOTE THE PRESERVATION AND SUSTAINABILITY OF THE ENVIRONMENT BY: (1) ESTABLISHING AND MAINTAINING AN ART GALLERY TO PERPETUATE, PROTECT, ENHANCE AND PROMOTE THE ARTISTIC AND CULTURAL LEGACY OF NATURE-INSPIRED ARTISTS, INCLUDING RO...Read more

New programs:

Status

Registered 2012-01-01

Reporting periods

Quick View	Full View
2013-12-31	2013-12-31
2012-12-31	2012-12-31

Revenue

Receipted donations $415,463 (27%)

Non-receipted donations $139,614 (9%)

Gifts from other charities $85,016 (6%)

Government funding (0%)

All other revenue $877,477 (58%)

Total revenue: $1,517,570

Expenses

Charitable program (0%)

Management and administration $700,904 (48%)

Fundraising $143,336 (10%)

Political activities (0%)

Gifts to other registered charities and qualified donees (0%)

Other $614,836 (42%)

Total expenses: $1,459,076

Compensation

Total compensation for all positions	$395,120
Full-time employees	4
Part-time employees	11
Professional and consulting fees	$28,317

Ten highest compensated full-time positions	
$160,000 - $199,999	1
$40,000 - $79,999	2
Less than $40,000	1

Additional information

Amending the T3010 information return
Information for Charity Quick View users
View the complete T3010 return for the period being displayed
Directors and trustees worksheet

Return to search results New search

Related links

How do I choose the right charity?
Contact the CRA Charities Directorate
Share this page
Videos and recorded webinars for donors and charities

Date modified:
2015-01-28

THE BATEMAN FOUNDATION

FINANCIAL STATEMENTS

DECEMBER 31, 2014

OSBORN WATTS & CO.
Chartered accountants

Partners
B.A. ASSER, B.COMM., C.A.*
D.L. SPENCE, B.A., C.A.*
R.A. PEARSON, B.Sc., C.A.*

Associates
D.L. DAVIS, C.A.*
R.B. MCMICKING, C.A.*
W.J. WATTS, C.A.

**Denotes Incorporated*

550-645 FORT STREET
VICTORIA, BC V8W 1G2

TELEPHONE (250) 385-8789
FAX (250) 385-6315

INDEPENDENT AUDITOR'S REPORT

To the Members of The Bateman Foundation

We have audited the accompanying financial statements of The Bateman Foundation, which comprise the statement of financial position as at December 31, 2014 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, The Bateman Foundation derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of The Bateman Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2014, current assets and net assets as at December 31, 2014.

(continues)

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of The Bateman Foundation as at December 31, 2014 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Osborne Watch & Co.

Victoria, British Columbia
June 8, 2015

CHARTERED ACCOUNTANTS

THE BATEMAN FOUNDATION

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2014

	2014	2013
ASSETS		
CURRENT		
Cash	$ 103,686	$ 80,271
Restricted cash	30,000	9,580
Accounts receivable	8,906	10,915
Goods and services tax recoverable	362	60,535
Inventory	80,527	34,072
Prepaid expenses	56,963	72,160
	280,444	267,533
CAPITAL ASSETS *(Note 3)*	834,664	1,073,801
ARTWORK COLLECTION	590,935	450,935
INTANGIBLE ASSETS *(Net of accumulated amortization)*	12,210	23,821
	$ 1,718,253	$ 1,816,090
LIABILITIES		
CURRENT		
Accounts payable	$ 96,467	$ 130,534
Provincial sales tax payable	2,835	1,818
Employee deductions payable	9,232	9,088
Deferred contributions related to future programs *(Note 4)*	30,000	5,000
Current portion of promissory note *(Note 5)*	25,000	-
	163,534	146,440
PROMISSORY NOTE *(Note 5)*	121,706	-
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS *(Note 6)*	765,584	990,958
	1,050,824	1,137,398
NET ASSETS		
INVESTED IN CAPITAL ASSETS AND ARTWORK COLLECTION	660,014	538,357
UNRESTRICTED	7,415	140,335
	667,429	678,692
	$ 1,718,253	$ 1,816,090

Approved By The Directors

_______________ *Director*

_______________ *Director*

See notes to financial statements

THE BATEMAN FOUNDATION

STATEMENT OF REVENUES AND EXPENDITURES

YEAR ENDED DECEMBER 31, 2014

	General Operations	Gift Shop / Gallery (schedule 1)	Public Programming	Capital and Artwork	2014	2013
REVENUE						
Donations	$ 650,619	$ -	$ -	$ -	$ 650,619	$ 590,970
Deferred contributions	-	-	5,000	225,374	230,374	110,522
Gift shop	-	185,676	-	-	185,676	111,396
Gallery	-	181,041	-	-	181,041	180,847
Donations in kind	-	-	-	140,000	140,000	450,935
Gaming	-	-	20,000	-	20,000	-
Rental income	-	9,700	-	-	9,700	11,222
Fundraising	5,948	-	-	-	5,948	61,678
	656,567	376,417	25,000	365,374	1,423,358	1,517,570
EXPENSES						
Salaries and wages	148,146	201,877	79,634	-	429,657	395,120
Rental	86,864	202,683	-	-	289,547	123,143
Amortization	-	-	-	240,569	240,569	119,977
Advertising and promotion	17,047	64,072	23,438	-	104,557	269,188
Purchases	-	94,371	-	-	94,371	77,256
Fundraising	77,825	-	-	-	77,825	143,336
Office and administrative	25,613	38,960	1,507	-	66,080	90,395
Sub-contractors	17,463	40,265	-	-	57,728	143,330
Business development	25,210	-	-	-	25,210	31,701
Events	-	-	21,940	-	21,940	26,303
Professional fees	11,645	3,882	-	-	15,527	28,317
Amortization of intangible assets	5,805	5,805	-	-	11,610	11,010
	415,618	651,915	126,519	240,569	1,434,621	1,459,076
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	$ 240,949	$ (275,498)	$ (101,519)	$ 124,805	$ (11,263)	$ 58,494

See notes to financial statements

THE BATEMAN FOUNDATION

STATEMENT OF CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2014

	General Operations	Gift Shop / Gallery	Public Programming	Invested in Capital and Artwork	2014	2013
NET ASSETS - BEGINNING OF YEAR	$ 140,335	$ -	$ -	$ 538,357	$ 678,692	$ 620,198
Excess (deficiency) of revenue over expenses	240,949	(275,498)	(101,519)	124,805	(11,263)	58,494
Purchase of capital assets	(1,432)	-	-	1,432	-	-
Transfer of deferred contributions	4,580	-	-	(4,580)	-	-
Transfer of income	(377,017)	275,498	101,519	-	-	-
NET ASSETS - END OF YEAR	$ 7,415	$ -	$ -	$ 660,014	$ 667,429	$ 678,692

See notes to financial statements

THE BATEMAN FOUNDATION
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2014

	2014	2013
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	$ (11,263)	$ 58,494
Items not affecting cash:		
Amortization of capital assets	240,569	119,977
Amortization of intangible assets	11,610	11,010
Donations in kind	(140,000)	(450,935)
Amortization of deferred contributions related to capital assets	(225,374)	(110,522)
	(124,458)	(371,976)
Changes in non-cash working capital *(Note 8)*	169,725	21,542
	45,267	(350,434)
INVESTING ACTIVITIES		
Purchase of capital assets	(1,432)	(1,041,165)
Purchase of intangible assets	-	(3,600)
Receipt of deferred contributions related to capital assets	-	578,480
	(1,432)	(466,285)
INCREASE (DECREASE) IN CASH FLOW	43,835	(816,719)
Cash - beginning of year	89,851	906,570
CASH - END OF YEAR	$ 133,686	$ 89,851
CASH CONSISTS OF:		
Cash	$ 103,686	$ 80,271
Restricted cash	30,000	9,580
	$ 133,686	$ 89,851

1. DESCRIPTION OF BUSINESS

The Bateman Foundation (the "Foundation") is incorporated under the Canada Not-for-Profit Corporations Act. The Foundation's principal business activity is to promote the preservation and sustainability of the environment by establishing and maintaining an art gallery to perpetuate, protect, enhance and promote the artistic and cultural legacy of nature-inspired artists. The Foundation is a registered charity under the Income Tax Act and is exempt from income tax.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (GAAP).

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization. Capital assets are amortized over their estimated useful lives at the following rates and methods:

Equipment	5 years	straight-line method
Computer equipment	5 years	straight-line method
Computer software	3 years	straight-line method
Furniture and fixtures	5 years	straight-line method
Lighting	12 years	straight-line method
Leasehold improvements	5 years	straight-line method

Additions, net of disposals are amortized at half rates.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

Revenue recognition

The Bateman Foundation follows the deferral method of accounting for contributions with fund accounting for general operations.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions restricted for capital purposes are amortized to revenue on the same basis and rate as the related assets.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Gift shop and gallery income is recognized as revenue when services are provided or products are delivered to the customer. Gallery rental revenue is recognized as revenue when services are provided.

Fundraising revenue is recognized as revenue when the related event occurs.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Non-monetary donations

Donations of artwork, other than works of art for the gallery's permanent collection, are recorded at fair market value based on independent appraisals. Permanent collection donations are recognized at fair market value and are recorded as an expense at the time of acquisition.

Individuals, arts organizations and others contribute numerous hours each year to the Foundation and gallery. Because of the difficulty of determining the value of such services, these contributions are not recognized in the financial statements except where the services would otherwise be budgeted and acquired and fair market value can be determined.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not for profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. CAPITAL ASSETS

	Cost	Accumulated amortization	2014 Net book value	2013 Net book value
Equipment	$ 49,907	$ 14,686	$ 35,221	$ 43,627
Computer equipment	35,038	11,140	23,898	30,905
Computer software	72,135	36,067	36,068	60,113
Furniture and fixtures	54,939	16,482	38,457	49,445
Lighting	69,606	8,701	60,905	66,706
Leasehold improvements	914,450	274,335	640,115	823,005
	$ 1,196,075	$ 361,411	$ 834,664	$ 1,073,801

4. DEFERRED CONTRIBUTIONS RELATED TO FUTURE PROGRAMS

	2014	2013
Deferred contributions, beginning of year	$ 5,000	$ -
Contribution received for specific purposes	30,000	17,555
Less amount recognized as revenue in year	(5,000)	(12,555)
Deferred contributions, end of year	$ 30,000	$ 5,000

Deferred contributions represent externally restricted funding received for specific purposes.

5. PROMISSORY NOTE

The Foundation commenced negotiations with the gallery landlord to address certain lease and common costs incurred in the initial operating period and to renegotiate the amount of space under lease. Subsequent to the year end, an agreement was reached to settle amounts outstanding under the lease agreement, to allow for the deferral of payment of certain amounts outstanding, and to reduce the future leased area and related costs. The lease commitment information reported in note 7 represents the new lease arrangements. The revised amounts owing to the landlord were converted into a non–interest bearing promissory note. Payment terms are $25,000 repayable on September 30, 2015 with monthly payments commencing April 1, 2016 of $3,259 plus interest from that date of 1% per month calculated on the outstanding promissory note balance net of prepaid rental deposits which are $50,000 at December 31, 2014. The promissory note is presented below.

	2014	2013
Promissory note	$ 146,706	$ -
Lump sum payment due September 30, 2015	(25,000)	-
Long term portion of promissory note	$ 121,706	$ -

Minimum principal repayment terms are approximately:

2015	$ 25,000
2016	29,334
2017	39,112
2018	53,260
	$ 146,706

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent externally restricted contributions received for the acquisition of capital assets. The amortization of deferred capital contributions is recorded as revenue on the statement of operations.

	2014	2013
Deferred capital contributions, beginning of year	$ 990,958	$ 523,000
Private donations	-	541,035
Canadian Wildlife Federation	-	37,445
Subtotal	990,958	1,101,480
Amortization of deferred contributions	(220,794)	(110,522)
Transfer to operating	(4,580)	-
Deferred capital contributions, end of year	$ 765,584	$ 990,958

(continues)

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS *(continued)*

Deferred capital contributions are comprised of the following:

	2014	2013
Contributions used to purchase capital assets	$ 765,584	$ 986,378
Unspent contributions	-	4,580
	$ 765,584	$ 990,958

7. LEASE COMMITMENTS

The Foundation has a long term lease with respect to its premises expiring March 31, 2018. The lease contains renewal options. The Foundation is responsible for a proportionate amount of common costs for the leased building.

Future minimum lease payments as at December 31, 2014, are as follows:

2015	$ 115,000
2016	115,000
2017	115,000
2018	28,750
	$ 373,750

8. CHANGES IN NON-CASH WORKING CAPITAL

	2014	2013
Accounts receivable	$ 2,009	$ (10,912)
Inventory	(46,455)	(34,072)
Accounts payable	(34,066)	111,405
Deferred contributions related to future programs	25,000	5,000
Prepaid expenses	15,197	(11,492)
Employee deductions payable	144	9,088
Goods and services tax	60,173	(49,293)
Provincial sales tax payable	1,017	1,818
Accounts payable conversion to promissory note payable	146,706	-
	$ 169,725	$ 21,542

9. VICTORIA FOUNDATION FUND

	2014	2013
Opening balance, market value	$ 17,724	$ 15,438
Net return on investments	1,823	2,937
Subtotal	19,547	18,375
Grants paid	(589)	(526)
Administration fees	(140)	(125)
	$ 18,818	$ 17,724

The Foundation established a fund held by The Victoria Foundation. Under the agreement of the fund, the Foundation is the beneficiary of the fund and is entitled to receive grants from the fund. The amount of the grant is at the discretion of The Victoria Foundation and any unpaid amounts carry forward until paid. The current amount available to grant is $0.

10. DONATED SERVICES

The Foundation made a donation in kind to the Jane Goddall Institute consisting of strategic planning consulting services in the amount $35,132. These donated services have not been included in the financial statements.

11. FINANCIAL INSTRUMENTS

The Foundation is exposed to various risks through its financial instruments. The following provides information about the Foundation's risk exposure and concentration as of December 31, 2014.

Credit risk

Credit risk arises from the potential that a counterparty will fail to perform its obligations. The Foundation is exposed to credit risk from customers. The Foundation has a minimal number of customers to whom credit is provided.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Foundation is exposed to this risk mainly in respect of its receipt of funds from its customers and donors and accounts payable. The Foundation follows strict adherence to budget and programs / projects are not commenced until funding support is reasonably in place.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Foundation is not exposed to significant interest rate risk.

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

THE BATEMAN FOUNDATION
GIFT SHOP AND GALLERY
YEAR ENDED DECEMBER 31, 2014

(Schedule 1)

		Gift Shop		Gallery		2014
REVENUE	$	185,676	$	190,741	$	376,417
EXPENSES						
Rental		28,955		173,728		202,683
Salaries and wages		90,580		111,297		201,877
Purchases		94,371		-		94,371
Advertising and promotion		-		64,072		64,072
Sub-contractors		19,955		20,313		40,268
Office and administrative		7,669		31,288		38,957
Amortization of intangible assets		-		5,805		5,805
Professional fees		-		3,882		3,882
		241,530		410,385		651,915
DEFICIENCY OF EXPENSES OVER REVENUE	$	(55,854)	$	(219,644)	$	(275,498)

See notes to financial statements

Return to Table of Contents

Revised Budget | Quarterly Results Consolidated Page

The Robert Bateman Centre

updated: 11-May-15

Revised Budget | 2015	January	February	March	Revised Budget Total Q.1	Actuals Total Q.1	Variance over/(under) Actuals Less Budget	April	May	June	July	August	September	October	November	December	TOTALS
Consolidated Budget Projections																
Projected Income																
Retail Operations																
Gallery Admissions & Indiv.Memberships	6,400	8,900	13,400	28,700	39,700	11,000	11,400	11,400	15,900	19,900	23,900	19,900	12,900	8,400	11,900	164,300
Corporate Membership	-	1,955	1,955	3,909	4,762	853	1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	21,500
Venue Rental	500	600	600	1,700	500	(1,200)	600	-	-	-	-	-	1,000	1,500	1,500	6,300
Retail Gift Shop (Net of Cost of Goods Sold)	4,703	5,558	8,123	18,383	23,795	5,413	6,840	10,118	7,695	15,818	15,533	14,108	10,545	7,980	10,973	117,990
Product Licensing	1,473	300	300	2,073	959	(1,114)	3,000	300	300	3,000	300	300	3,000	300	300	12,873
Sub-Total Retail Income Projections	13,076	17,312	24,377	54,765	69,716	14,951	23,795	23,772	25,850	40,672	41,687	36,262	29,400	20,135	26,627	322,963
Public Programming & Exhibits																
Programs, Tours & Exhibits	10,317	14,672	4,462	29,451	10,327	(19,124)	872	6,866	100,256	9,561	9,561	8,616	872	5,912	4,772	176,740
Education Programs	10,000	10,556	556	21,111	20,936	(175)	6,556	556	556	-	-	556	556	556	556	31,000
Donations & Pledges																-
Unrestricted (General)	50,626	300	37,775	88,701	89,365	664	3,580	100	30,100	100	100	5,080	80	80	2,100	130,021
Restricted	-	-	160,000	160,000	117,743	(42,257)	6,000	-	-	-	-	-	-	-	-	166,000
Legacy Project	20,000			20,000	20,000	-										20,000
Sub-Total Program Income Projections	90,943	25,528	202,793	319,263	258,371	(60,892)	17,008	7,522	130,912	9,661	9,661	14,252	1,508	6,548	7,428	523,761
Total Operational Income Projections	$ 104,018	$ 42,840	$ 227,170	**374,028**	**328,087**	**(45,941)**	$ 40,802	$ 31,294	$ 156,761	$ 50,333	$ 51,348	$ 50,514	$ 30,907	$ 26,682	$ 34,055	$ 846,724
Projected Expense																
Retail Operations																
Gallery Admissions & Programs	15,625	13,717	15,517	44,860			28,692	18,917	13,966	15,617	17,642	15,617	13,742	13,742	13,967	196,765
Retail Gift Shop	10,715	10,641	12,451	33,807			12,291	11,371	11,231	11,461	11,771	11,541	10,626	10,576	11,126	135,800
Sub-Total Retail Expense Projections	26,341	24,358	27,968	78,667	61,804	(16,863)	40,983	30,288	25,196	27,078	29,413	27,158	24,368	24,318	25,093	315,701
Public Programming & Exhibits	10,155	12,537	13,377	36,069	41,935	5,866	15,157	21,487	23,775	19,841	24,681	16,507	14,117	13,872	10,117	195,622
Education Programs	2,750	2,750	2,750	8,250	4,954	(3,296)	3,200	3,200	4,750	-	-	-	2,750	2,750	2,750	27,650
Fundraising Activities	8,300	8,300	7,600	24,200	24,687	487	-	-	-	-	-	-	-	-	-	24,200
Administration Exp (see Donations&Pledges sheet)	6,772	6,167	6,167	19,106	17,780	(1,326)	5,403	15,153	7,103	5,328	5,078	7,078	5,328	5,178	7,178	81,933
Legacy Project			20,000	20,000	14,186	(5,814)	5,814									25,814
Sub-Total Program Expense Projections	27,977	29,754	49,894	107,625	103,542	(4,083)	29,574	39,840	35,628	25,169	29,759	23,585	22,195	21,800	20,045	355,219
Total Operational Projected Expenses	54,318	54,112	77,862	186,292	165,346	(20,946)	70,557	70,128	60,824	52,247	59,172	50,743	46,563	46,118	45,138	670,920
Projected Operational Surplus (Shortfall)	49,700	(11,272)	149,308	**187,736**	**162,741**	**(24,994)**	(29,755)	(38,834)	95,937	(1,914)	(7,824)	(229)	(15,656)	(19,436)	(11,083)	175,804
Rent Contribution & Expense																
Rent exp. including CAM, Property Taxes	10,691	10,691	25,000	46,382	40,500	(5,882)	90,563			40,000						181,125
Total of All Expenses	65,009	64,803	102,862	**232,674**	**205,846**	**(26,828)**	161,120	70,128	60,824	92,247	59,172	50,743	46,563	46,118	45,138	837,900
Total Inclusive Surplus (Shortfall)	39,009	(21,963)	124,308	141,354	122,241	(19,112)	(120,317)	(38,834)	95,937	(41,914)	(7,824)	(229)	(15,656)	(19,436)	(11,083)	8,824
Cumulative Effect Savings(Loss)	39,009	17,046	141,354				21,036	(17,798)	78,139	36,225	28,401	28,171	12,515	(6,921)	(18,004)	**8,824**

Less Quarter 1 Budget Surplus (Shortfall)	141,354
Plus Quarter 1 Actual Results Surplus (shortfall)	122,241
Revised Annual Budget Result 2015	(10,288)

Notes: *This page (Consolidated Results) is the only page in the budget that acknowledges First Quarter Actual Performance figures.*

For this reason, there may be a slight variation between consolidated results and individual summary pages & program budget sheets

Return to Consolidated Budget Sheet
Return to Table of Contents

updated: 11-May-15

Exhibit Operations

The Robert Bateman Centre

Revised Budget 2015	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue Projections													
Gallery Admissions	6,000	8,500	13,000	11,000	11,000	15,500	19,500	23,500	19,500	12,500	8,000	11,500	159,500
Individual Memberships	400	400	400	400	400	400	400	400	400	400	400	400	4,800
Sub-total General Admissions and memberships	6,400	8,900	13,400	11,400	11,400	15,900	19,900	23,900	19,900	12,900	8,400	11,900	164,300
Fundraising: Local (Corp Membership)		1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	1,955	21,500
Venue Rental Income	500	600	600	600						1,000	1,500	1,500	6,300
Sub-total Corp membership & Venue rental	500	2,555	2,555	2,555	1,955	1,955	1,955	1,955	1,955	2,955	3,455	3,455	27,800
Total Budgeted Income	6,900	11,455	15,955	13,955	13,355	17,855	21,855	25,855	21,855	15,855	11,855	15,355	192,100
Operational Expense Projections													
Annual Licensing, Memberships & Subscriptions (CMA, Sumac, Ir	-	-	-	500	50	50	50	1,000	50	50	50	50	1,850
Gallery Salaries	7,162	7,162	7,162	7,162	7,162	7,162	7,162	7,162	7,162	7,162	7,162	7,162	85,946
Staff and Volunteer Training & Appreciation	-	164	164	164	364	164	164	164	164	164	164	364	2,208
Software & Tech Support (Historic & Share of LS Licensing)	300	300	300	300	300	300	300	300	300	300	300	300	3,600
PR & Marketing	2,423	1,550	3,350	7,400	4,700	1,949	3,600	4,650	1,600	1,725	1,725	1,725	36,396
Office Expense	75	75	75	100	75	75	75	100	75	75	75	100	975
Internet	300	300	300	200	100	100	100	100	100	100	100	100	1,900
Hydro	310	310	310	310	310	310	310	310	310	310	310	310	3,720
Telephone	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Gallery Insurance	720	720	720	720	720	720	720	720	720	720	720	720	8,640
Security	53	53	53	53	53	53	53	53	53	53	53	53	630
Exhibit Upkeep	-	-	-	-	2,000	-	-	-	2,000	-	-	-	4,000
Janitorial	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Repairs & Maintenance	300	300	300	9,000	300	300	300	300	300	300	300	300	12,300
Financial Fees: CC Transx & Bank Chgs	400	400	400	400	400	400	400	400	400	400	400	400	4,800
Accounting & Admin expenses	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	25,000
Travel & Entertainment													-
Business Devel't	1,200												1,200
Total Budgeted Operational Expenses	15,625	13,717	15,517	28,692	18,917	13,966	15,617	17,642	15,617	13,742	13,742	13,967	196,765
													-
Operational Savings (Loss)	(8,725)	(2,263)	437	(14,738)	(5,563)	3,889	6,237	8,212	6,237	2,112	(1,888)	1,387	(4,665)
Cumulative Effect Savings(Loss)	(8,725)	(10,988)	(10,551)	(25,289)	(30,852)	(26,963)	(20,726)	(12,513)	(6,276)	(4,164)	(6,052)	(4,665)	(4,665)

Return to Consolidated Budget Sheet
Return to Table of Contents

11-May-15

Public Programming

Revised Budget 2015

The Robert Bateman Centre

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue Projections													
Admission Fee Recovery													
Exhibit Programs	-	3,800	3,590	6,000		1,750	1,750	1,750	1,750		3,900	3,900	28,190
Public Programming	317	317	317	317	6,311	7,451	6,311	6,311	6,311	317	1,457	317	36,050
Education Programs	10,000	10,556	556	6,556	556	556			556	556	556	556	31,000
Public Funding Grants													-
Gaming Grant						80,000							80,000
Provincial Grants													-
Federal Programs (YCW)						1,500	1,500	1,500					4,500
Other Grants & Program Funding						9,000							9,000
Total Budgeted Income	10,317	14,672	4,462	12,872	6,866	100,256	9,561	9,561	8,616	872	5,912	4,772	188,740
Operational Expense Projections													
Annual Licensing, Memberships & Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-
Education Program	2,750	2,750	2,750	3,200	3,200	4,750				2,750	2,750	2,750	27,650
Public Program Salaries & Wages	7,032	7,032	7,032	7,032	7,032	10,765	10,765	10,765	7,032	7,032	7,032	7,032	95,582
Program Supplies expenses	5	5	5	5	3,995	4,750	3,995	7,995	7,995	4,005	3,760	5	36,523
Exhibit Expense	-	2,100	1,500		4,500	4,500				1,500	1,500	1,500	17,100
Selling Expense	980	1,960	1,960	2,000	2,000	2,000	2,000	2,000					14,900
Internet for Gallery Programs (50%)	200	200	200	200	200	200	200	200	200	200	200	200	2,400
PR & Marketing (Including Tech Support)	1,938	1,240	2,680	5,920	3,760	1,559	2,880	3,720	1,280	1,380	1,380	1,380	29,117
Total Budgeted Public Programming Expense	12,905	15,287	16,127	18,357	24,687	28,525	19,841	24,681	16,507	16,867	16,622	12,867	223,272
Operational Savings (Loss)	(2,588)	(615)	(11,665)	(5,485)	(17,821)	71,732	(10,280)	(15,120)	(7,891)	(15,995)	(10,710)	(8,095)	(34,532)
Cumulative Effect Savings(Loss)	(2,588)	(3,203)	(14,868)	(20,353)	(38,173)	33,558	23,278	8,158	267	(15,727)	(26,437)	(34,532)	(34,532)

Return to Consolidated Budget Sheet
Return to Table of Contents

updated: 11-May-15

Donations, Pledges & Admin

The Robert Bateman Centre

Revised Budget 2015	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Income Projections													
Unrestricted Donations & Pledges	50,526			3,500		20,000			5,000			2,000	81,026
Restricted Donations & Pledges			160,000										
Non-Receipted Donations	100	300	300	80	100	100	100	100	80	80	80	100	1,520
Other Income			37,475			10,000							47,475
Total Budgeted Income	50,626	300	197,775	3,580	100	30,100	100	100	5,080	80	80	2,100	130,021
Administrative Expense Projections													
Management & Admin Salaries assigned	4,353	4,353	4,353	4,353	4,353	4,353	4,353	4,353	4,353	4,353	4,353	4,353	52,236
Business Development	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Office Expenses	705	100	100	350	100	100	350	100	100	350	200	200	2,755
Utilities (Internet, Hydro, Telephone, Insurance, Secu	800	800	800	100	100	50	25	25	25	25	25	25	2,800
Software & Tech Support (Rich, Microsoft, Quickbool	250	250	250	250	250	250	250	250	250	250	250	250	3,000
Janitorial/Repairs & Bldg Maintenance	314	314	314	-	-	-	-	-	-	-	-	-	942
Shipping & Courier	50	50	50	50	50	50	50	50	50	50	50	50	600
Travel & Entertainment	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Professional Fees: Audit, Legal, Other)					10,000	2,000			2,000			2,000	16,000
Total Budgeted Administrative Expenses	6,772	6,167	6,167	5,403	15,153	7,103	5,328	5,078	7,078	5,328	5,178	7,178	81,933

Return to Table of Contents
Return to Consolidated Results
Go to Public Programming Main Page

Public Programming

Project	Target Program Revenues	Excess Funds over Expenses	Setup Expenses	Advertising	Staffing (added to salaries/ wages)	Supplies	Special exp	total Exp, less staffing	
Community Outreach	-	(63)	63	-	720	-	-	63	ongoing
Corks & Canvas	29,970	10,020	1,800	-	1,950	4,650	13,500	19,950	May through Sept
Group Tours	3,800	3,800	-	-	1,160	-	-	-	ongoing
Art & Nature	2,280	770	-		110		1,510	1,510	50/50 in June & November
Living Walls	-	-	-	-	-	-	-	-	
Totals	36,050	14,527	1,863	-	3,940	4,650	15,010	21,523	

Note: The differrence between totals in this worksheet summary and Public Programming & Exhibits Budget Summary is due to $15,000 anticipated expense for new program approved May 8, 2015, "Living Walls".